

F. No. 12026/1/2018-Ec.Ad. (Admn. I)
Government of India

Ministry of Commerce & Industry

Office of the Economic Adviser
Udyog Bhawan, New Delhi 110011

Subject:- Filling up the 3 posts of Economic Officers on deputation basis in the Office of the Economic Adviser under Department for Promotion of Industry and Internal Trade.

Three(3) posts of Economic Officer in the Office of the Economic Adviser, Department for Promotion of Industry and Internal Trade. Group 'B' Gazetted in Pay Matrix Level 7 (Rs. 44,900- 1,42,400) is proposed to be filled up by transfer on deputation basis. The qualification and experience required for the post and other details are given in Annexure-I.

2. It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Director (Admn.), Office of the Economic Adviser, Ministry of Commerce & Industry, Room No. 534-B, Udyog Bhawan, New Delhi 110011 **within 60 days from the date of publication of this advt in the Employment News/Rogar Samachar** together with the following supporting documents:

- (i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 3 years duly attested a Group 'A' officer (not below the rank of Under Secretary to the Government of India)
- (ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
- (iii) Integrity Certificate/Vigilance clearance in respect of the officer.
- (iv) Cadre clearance in respect of the officer.

3. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs) and other documents/information mentioned in para 2 above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applicants, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.

4. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.

(Abu Huzaifa)
Deputy Director (Admn)
Tele: 23062697
Annexure-I

1. **Name of the post : Economic Officer Group 'B' Gazetted (Non Ministerial)**
2. **Ministry/Department/ Office :** Ministry of Commerce & Industry, Department for Promotion of Industry and Industrial Trade, Office of the Economic Adviser
3. **No. of Vacancies :** 3 (Three)
4. **Pay scale/Pay Matrix :** Level 7 (Rs. 44,900 - 1,42,400)
5. **Method of recruitment:** By Deputation or absorption
6. **Eligibility & Age limit : (a)** Officers of the Central Government:
(i) Holding analogous posts on a regular basis in the present cadre/ Department; **or (ii)** With three years regular service in the grade rendered after appointment thereto on a regular basis in the pay Matrix of Level - 6 (Rs. 35,400-1,12,400/-) or equivalent in the parent cadre/ department ; and
(b) Possessing educational qualification and experience as prescribed for direct recruitment in column seven.
The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation as absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of applications.
7. **Educational and other qualifications required: (i)** Master's Degree in Economics or Commerce of a recognized University or equivalent; **(ii)** Two years experience of Economic Research/Investigation.
Desirable: Experience of Research in the field of Industrial Development.
8. **Period of Deputation :** Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.
9. **Last date:** The last date for receipt of application form is **60 days from the date of publication of this advertisement.**

Annexure-II

1. Name of the Candidate (in block letters):.....
2. Father's/Husband Name :.....
3. Date of Birth :
4. Date of retirement:.....
5. Present post held with date from which held:.....
6. Educational Qualifications:.....
7. Pay Scale of the post held and pay drawn at present :.....
8. Details of Service/Experience in various posts:.....
9. Date from which in continuous Government Service:.....
10. Whether belongs to SC/ST/OBC:.....
11. Address for correspondence:.....
12. Permanent Residential Address:.....

Date:
Place

Signature of the Candidate

CERTIFICATE

(To be given by Head of Department)

Certified that the particulars have been verified and earned to be correct.

EN 36/2

Signature of Head of Department

Continued from page 18

Certificate to be furnished by the Employer/Head of Office/Forwarding Authority
Certified that the particulars furnished by ----- are correct and he/she possesses educational qualifications and experience mentioned in the circular.

Also certified that :

- I. There is no vigilance case pending/contemplated against him/her.
- II. Attested copies of complete ACRs dossiers for the last 5 years attested (on each page) by an officer not below the rank of Under Secretary to the Government of India are enclosed.
- III. His/Her integrity is beyond doubt.
- IV. No major/minor penalties has been imposed on him/her during the last 10 years/ lists of major/minor penalties imposed on him/her during the last 10 years is enclosed. (Strike out whichever is not applicable)
- V. Cadre Clearances Certificate from Cadre Controlling Authority is enclosed.

Date :

Signature :

Place :

Name & Designation :

EN 36/4