



# HOOGHLY COCHIN SHIPYARD LIMITED

(JOINT VENTURE OF COCHIN SHIPYARD LIMITED AND HOOGHLY DOCK & PORT ENGINEERS LTD)  
KOLKATA - 700017

No. HCSSL/PROJ/HR/01/18-19 Vol-II

28 October 2019

Hooghly Cochin Shipyard Limited (HCSSL), Joint Venture Company between Cochin Shipyard Limited and Hooghly Dock & Port Engineering Ltd, Kolkata invites **Online applications** from experienced professionals for filling up of the following positions. Cochin Shipyard Limited (CSL) shall coordinate all recruitment related activities on behalf of HCSSL. However, appointment to all posts in HCSSL shall be done by the Competent Authority of HCSSL and CSL does not assume any responsibility/liability regarding appointment/postings/service conditions of the selected candidates.

## A. Posts, Vacancies, Educational Qualification, Experience:

Sl No	Name of Posts, Grade and Pay scale	No. of Vacancies/ Reservation Break up	Age, Educational Qualification, Experience and Job Requirements
1	<b>Manager (Finance)</b> E-3 Grade ₹ 60000-180000	1 (UR)	<p><b>Age:</b> Not to exceed 40 years.</p> <p><b>Educational Qualification:</b> Degree from a recognized University and pass in the final examination of the Institute of Chartered Accountants of India/Institute of Cost Accountants of India.</p> <p><b>Experience:</b> Minimum of 9 years post qualification managerial experience in the Finance department of a Public Sector Undertaking/Engineering / Manufacturing Company / Government / Semi-Government Company/ Establishment of which at least one year in the immediate lower scale of pay in case of PSUs in the regular cadre or in equivalent immediate lower scale of pay in case of Government / Autonomous bodies. Candidate should have good all round communication and liaisoning skill and working experience in any of the areas of Accounting, Taxation, Project Financing, dealing with Financial Institutions etc. Experience of working in an ERP/ SAP/ computerised environment desirable. Working knowledge in Hindi/Bengali is desirable.</p> <p><b>Job Requirements:</b> Should be a good team player and shall demonstrate professionalism in official activities. Should be willing to travel at short notice, willing to take responsibility to work against the set targets within the time frame etc. Responsible for finalization of accounts, preparation of financial statement, budgets etc, compliance of various laws applicable to the statutory audits, bills verifications, certifications, capex monitoring, direct and indirect taxation, pay roll and expenses settlement, fund management etc. Liaisoning with various government/ statutory agencies. Not limited to the above, the officer shall be liable to undertake any other duties as directed by HCSSL Management.</p>
2	<b>Deputy Manager (Safety)</b> E-2 Grade, ₹ 50000-160000	1 (UR)	<p><b>Age:</b> Not to exceed 35 years.</p> <p><b>Minimum Eligibility Requirements:</b> a) A degree of a recognized University or its equivalent in any branch of engineering or technology with two years experience in a position of supervision or management in a factory in production or maintenance or safety department, OR A degree of recognized University in Physics and Chemistry with five years' experience in a position of supervision, or management in a factory in production or maintenance or safety department, OR A diploma in any branch of engineering or technology recognized by the State Government with five years experience in a position of supervision or management in a factory in production or maintenance or safety department;</p> <p>b) A degree or diploma or certificate in industrial safety recognized by the State Government.**</p> <p>**Exempted for those who have not less than five years' experience in a department of the Central or a State Government which deals with the administrations of the Factories Act, 1948 (63 of 1948), or the Indian Dock Labourers Act, 1934 (19 of 1934), OR those who have not less than five years' experience on a full-time basis in training or education or consultancy or research in the field of accident prevention in any industry or in any institution.</p> <p>The requirement of Industrial Safety is not mandatory in case of Graduates Engineers in Safety disciplines.</p> <p><b>Experience:</b> Further to the above requirements, candidates should have 5 years post qualification experience in the field of Industrial Safety in a Shipyard/ Factory / Government / Semi-Government Company / Establishment. Out of the above total experience, should have at least one year experience in the immediate lower scale of pay in case of PSU employees in the regular cadre or in equivalent immediate lower scale of pay in case of Government /Autonomous bodies. The candidate shall have experience in handling activities related to HSE (Health, Safety and Environment) in a Shipyard / Factory. Experience of working in an ERP/SAP/ computerized environment desirable. The candidate shall have good communication skills. Working knowledge in Hindi/Bengali is desirable.</p> <p><b>Job Requirements:</b> Should be a good team player and shall demonstrate professionalism in official activities. Should be willing to travel at short notice, willing to take responsibility to work against the set targets within the time frame etc. Responsible for overall safety of the HCSSL units and safety during the EPC contracts. SOPs to be developed related to yard safety. Duties associated with the post include frequent inspection of deep tanks and restricted spaces in ships and therefore call for a high degree of physical fitness. Liaisoning with various government/ statutory agencies. Not limited to the above, the officer shall be liable to undertake any other duties as directed by HCSSL Management.</p>
<b>Age</b>	<p>a) <b>The upper age limit prescribed for the posts shall be as on 10 December 2019.</b></p> <p>b) Age relaxation of five years is applicable for candidates who have been domicile of Jammu &amp; Kashmir during the period 01.01.1980 to 31.12.1989. Age relaxation for Ex-servicemen and Persons with Benchmark Disabilities shall be as per Government of India guidelines. However, in no case, age limit after applying all age relaxation shall exceed 45 years for the post of Deputy Manager (Safety) and 50 years for Manager (Finance).</p>		
<b>Place of Posting</b>	For all posts, the posting shall be at Hooghly Cochin Shipyard Limited (HCSSL), Kolkata/ other project sites as desired by HCSSL. All candidates should have good communication skills and ability to communicate in Bengali /Hindi as desirable.		

## B. Important Dates:

Commencement of Online Application : 06 November 2019  
Last Date of Online Application : 10 December 2019

**"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"**  
**"ONLY INDIAN NATIONALS NEED APPLY"**

Sd/-  
CHIEF EXECUTIVE OFFICER,  
HCSSL