



NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organization under
Ministry of Human Resource Development,
Department of School Education & Literacy),
Government of India
B-15, Sector 62, Noida, U.P. - 201309
Website: www.navodaya.gov.in
Tele : 0120-2405969, Fax No. 0120-2405182

NOTIFICATION

The Navodaya Vidyalaya Samiti, an autonomous organization under the Ministry of Human Resource Development (Department of School Education & Literacy) invites application for filling up the post of Joint Commissioner in Level-13 (Rs.123100-215900) in the pay matrix of 7th CPC on deputation basis for its Hqrs, Noida.

Essential qualifications required for appointment to the post of Joint Commissioner is as under:-

1. Holding Analogous post on regular basis.
OR
2. With 05 year service in the scale of Rs. 12000 – 16500 (GP 7600 as per 6th CPC, Level 12 of the pay matrix of 7th CPC.)
3. With 8 years of combined regular service in the scale of Rs.10,000-15,200 (GP Rs.6600 as per 6th CPC and Level-11 of the pay matrix of 7th CPC) and Rs.12,000-16,500 (GP Rs.7600 as per 6th CPC and Level-12 of the pay matrix of 7th CPC) .
4. Possessing experience of handling administrative /academics matters in a responsible capacity.

UPPER AGE LIMIT: Upto 55 years as on 31st December 2019.

Terms and Conditions

1. The period of deputation would be initially for a period of one year, which may be extended further at the discretion of the Competent Authority.
2. The officers selected will have the option to draw either his/her grade pay plus Deputation (Duty) Allowance or his pay fixed in the scale of post as per existing Govt. of India instructions.
3. In Navodaya Vidyalaya Samiti, being an autonomous body, the employees are neither eligible for allotment nor retention of general pool accommodation.
4. Cutoff date for determining various eligibility criteria (educational qualifications, age limit, experience etc.) will be 31.12.2019.

The application, in the given proforma giving complete details with recent photograph alongwith physical copy of certificates to support educational qualification and experience may be sent through **proper channel to the Deputy Commissioner (Admn.), Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector-62, NOIDA (UP)-201309 within 60 days from the date of publication.** While forwarding the applications, it may be certified by the sponsoring authority that the particulars furnished by the officer are correct and that no vigilance or disciplinary case is pending or contemplated against the officer concerned along with the gist of ACR for preceding five years.

Candidates residing in the North Eastern States of Meghalaya, Manipur, Mizoram, Nagaland, Arunachal Pradesh, Tripura, Assam, Sikkim and remote areas like Lahaul Spiti, Andaman and Nicobar Islands, Lakshwadeep Island will be allowed 10 days additional time for submission of applications.

APPLICATION FOR THE POST OF JOINT COMMISSIONER ON DEPUTATION BASIS

1. Name of the applicant : _____
2. Father / Husband Name : _____
3. Category (General/SC/ST/OBC) : _____
4. Date of Birth : _____
5. Age as on 31.12.2019 : _____
6. Present post & date of appointment in the present Grade : _____
7. (i) Present Pay : _____
- (ii) Level in Pay Matrix : _____

Affix your latest passport size photograph duly attested by a Gazetted Officer

8. Address for :-

(i) Correspondence : _____

(ii) Organization/Relieving Authority where presently working : _____

(iii) Contact Nos. : Phone (O) _____ (M) _____
 : FAX No. _____
 : E-mail ID _____

9. Educational Qualification (in chronological order from Senior Secondary [class -XII] onwards) [Copies of supporting documents are to be enclosed]:

S. No.	Examination passed	Years of passing	Board / University	Subjects taken	% of marks obtained (upto 2 decimal points)

10. Experience (in chronological order) [Documentary evidence is to be enclosed]

S. No.	Post held	Organization	Post held		Pay Scale with break up	Nature of duties
			From	To		

11. Native State : _____

DECLARATION

I solemnly declare the statements and details given above in the application form are correct to the best of my knowledge and belief. In case any of the details in the application form are found false at a later stage, my candidature/appointment may be cancelled/withdrawn. I am fully aware that the appointment in the Samiti bears an All India Transfer Liability and I am likely to be posted anywhere in India.

(Signature of the Candidate)

Date: _____

Place: _____

(FOR USE OF FORWARDING OFFICE)

It is certified that the details provided by the applicant as above are correct as per the records. No Vigilance/Disciplinary case is pending/contemplated against Shri/Smt./Ms._____. If selected, the individual will be relieved immediately. The copies of ACRs of Shri/Smt./Ms._____ for the last 05 years are enclosed.

(Signature of the forwarding officer)

Name _____

Designation _____

Seal of the Office _____