

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING  
ANDHRA PRADESH::VIJAYAWADA**

From  
**Sri V.S.DUTT., ME**  
Secretary(FAC)  
State Board of Technical Education & Training A.P.,  
5<sup>th</sup> Floor, Higher Education Bhavan,  
A.N.R. Towers, Jammichettu Road,  
PRASADAMPADU,  
VIJAYAWADA - 521 108  
ANDHRA PRADESH.

To  
The Principals of all Polytechnics  
(including Aided, Private  
Polytechnics and Second shift  
Polytechnics in Engg. Colleges) in  
Andhra Pradesh.

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**Lr.No. SBTET/AP/Post Exam/Attendance/Unit Marks/2019**

**Dated: 15-11-2019.**

Sir,

Sub: SBTET - AP - Diploma Examinations - Uploading of Attendance & Unit Test Marks for the students admitted in 2019-20 (1<sup>st</sup> year C-16) and Uploading the Sessional Unit Marks/Practical Marks of III, V, VII sem of C-16 scheme who appeared during Oct/Nov 2019 - Reg.

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It is informed that more than 1000 student records are not updated in Bio-Data module till today. Once the data is updated, the same will be pushed to Student Portal for uploading the Attendance and Unit Test Marks. The student records updated by the respective colleges are already pushed to the portal for uploading of Attendance & Unit Test Marks. The IV, V & VI (Industrial Training) of C-16 student's data is also posted into Student Portal for uploading the attendance & unit test marks.

Hence, all the principals are requested to bestow their personnel attention and issue necessary instructions to the concerned Head of Sections to upload the attendance (Fortnight wise) regularly by 20<sup>th</sup> for 1<sup>st</sup> fortnight and 5<sup>th</sup> of the next month for the 2<sup>nd</sup> fortnight and unit test marks of 1<sup>st</sup> year C-16 students who admitted in the academic year 2019-20 immediately without any delay. The link <Biodata> will be replaced from the Students Portal by 22-11-2019.

Yours faithfully



SECRETARY  
SECRETARY

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