

Government of India

Ministry of Health & Family Welfare

Department of Health & Family Welfare

Nirman Bhawan, New Delhi-110011

Advertisement No. A.32022/2/2013-DFQC
Applications are invited from eligible candidates for appointment by transfer on Deputation to the post of **Senior Scientific Officer (NSQED)**, Group 'A', PB-3, Rs. 15600-39100/- + GP 6600/- (pre revised), level-11 (Rs. 67,700-2,08,700/- in the Central Drugs Laboratory, Kolkata, Central Drugs Standard Control Organisation, Directorate General of Health Services, Ministry of Health & Family Welfare. The details of the post, eligibility criteria, job requirement, age limit, etc. required for the post are indicated in **Annexure-I**. The pay and other terms and conditions of deputation (including short-term-contract) will be regulated in accordance with DOPT's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Heads of Department are requested to forward applications of eligible and willing candidates whose services can be spared for appointment to the post by Deputation (including short-term-contract) so as to reach the **Department of Health & Family Welfare, Nirman Bhawan, New Delhi within 60 days from the date of publication of this advertisement in the Employment News.**

- 3. The Application Form/Curriculum Vitae proforma is at Annexure-II.**
LIST OF DOCUMENTS TO BE SENT ALONG WITH THE APPLICATION
1. Application in prescribed format - **Annexure-II** duly filled in and signed by the candidate and countersigned with seal by the Cadre/Appointing authority.
 2. Attested copies of APAR/ACRs for the last 5 (five) years duly attested on each page by an officer not below the rank of Under Secretary to the Government of India.
 3. Integrity Certificate.
 4. Vigilance Clearance Certificate.
 5. Statement of major or minor penalties, if any, imposed on the officer during the last 10 years of service.
 6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
 7. Cadre Clearance Certificate.

NOTE : Incomplete applications or applications not accompanied by the above documents will be summarily rejected.

(Name of the signing officer of CDSO)
ANNEXURE-I

Senior Scientific Officer (NSQED), Group 'A', PB-3, Rs.15600-39100/- + GP 6600/- (pre revised), Level-11 (Rs. 67,700/- 2,08,700/-) in the Central Drugs Laboratory, Kolkata, Central Drugs Standard Control Organisation, Directorate General of Health Services, Ministry of Health & Family Welfare.

Method of recruitment : Deputation (Including Short-Term-Contract)

Eligibility Criteria : Transfer on deputation : Officers under the Central/State Governments :

- (i) Holding analogous posts on regular basis; **or**
(ii) With five years service in posts in the scale of Rs. 2200-4000/- or equivalent; **or**
(iii) With eight years regular service in posts in the scale of Rs. 2000-3500/- or equivalent; **and**
(b) possessing the educational qualifications and experience prescribed for direct recruits under Column 8.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organisation/department shall ordinarily not exceed 3 years).

The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.

ANNEXURE-II

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block letters) :		
2. Date of Birth (in Christian era) :		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/Experience possessed by the officer	
Essential	Essential	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
Desirable	Desirable	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of advertisement in the Employment News.		
5.2. In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.		
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.		

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale for the post held on regular basis	Nature of Duties (in detail) highlig- hting experience required for the post applied for
* Important: Pay Band & Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:					
Office/ Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme			From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9. In case the present employment is held on deputation/contract basis, please state-					
a) The date of Initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organ- ization to which the applicant belongs		d) Name of the post and Pay of the post held in substantive capacity in the parent organisation	
9.1 Note: In case of Officers already on deputation, the applications of such officer should be forwarded by the parent Cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity Certificate.					
9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation.					
10. If any post held on deputation in the past by the appli- cant, date of return from the last deputation and other details.					
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others					
12. Please state whether you are working in the same Depart- ment and are in the feeder grade or feeder to feeder grade.					
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre- revised scale.					
14. Total emoluments per month now drawn					
Basic Pay in the PB		Grade Pay		Total Emoluments	
15. In case the applicant belongs to an organisation which is not following the Central Government Pay Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.					
Basic Pay with Scale of Pay and rate of increment		Dearness Pay/Interim relief/ other Allowances etc., (with break-up details)		Total Emoluments	
16. A Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement). (Note: Enclose a separate sheet, if the space is insufficient)					
16. B Achievements: The candidates are requested to indicate information with regard to : i) Research publications and reports and special projects; ii) Awards/Scholarships/Official Appreciation; iii) Affiliation with the professional bodies/institutions/societies; and iv) Patents registered in own name or achieved for the orga- nization; v) Any research/innovative measure involving official reco- gnition; vi) Any other information. (Note: Enclose a separate sheet, if the space is insufficient)					