

(iii)	<p>Differently Abled Persons and Destitute Widow of all communities:</p> <p>(a) For differently Abled Persons, the disability should not be less than 40% [Benchmark Disabilities]</p> <p>(b) For Destitute Widows, the Destitute Widow Certificate should have been obtained from Revenue Divisional Officer / Sub Collector / Assistant Collector.</p>	Total Exemption
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**Note:**

1. Persons claiming Fee concession referred to above and other claims made in the application, have to produce evidence for such claims as and when called for. Otherwise, their applications will be summarily rejected and no correspondence in this regard will be entertained.
2. The application of the candidate who makes false claim/suppression of information for fee concession or age relaxation or any other benefits will be rejected at any stage of selection.

**6. MODE OF SELECTION:-**

The selection of candidates will be based on (a) Written Examination, (b) English Language Proficiency Test and (c) oral test in the following manner:

**(A) WRITTEN EXAMINATION: (MAXIMUM MARKS: 100)**

The Written Examination will consist of 100 multiple choice questions (**objective type**) in OMR Answer Sheets. Each question will carry one mark. Duration: 120 minutes. The question paper will consist of

PART-A:	General English (Tamil Nadu State syllabus - SSLC Standard) <b>(35 Marks)</b>	Minimum Qualifying Marks: 11
PART-B:	General Tamil (Tamil Nadu State syllabus - SSLC Standard) <b>(15 Marks)</b>	Minimum Qualifying Marks: 5
PART-C:	<p>(i)General Knowledge, (ii)Numerical and Mental Ability (iii)Analytical and Reasoning Skills (iv) General Intelligence</p> <p>(v)Basic knowledge in Computers <b>(In all, for 50 Marks)</b></p>	<p>Degree standard</p> <p>Minimum Qualifying Marks: 15</p>

**Note:-**

- The questions in Part - C of the Written Examination, will be bi-lingual i.e. both in English and Tamil. In case of any inconsistency between English

and Tamil versions of the questions, the English version will prevail over the Tamil version.

- The candidates for English Language Proficiency Test will be shortlisted, based on merit in the Written Examination, at a ratio not exceeding 10 times the number of vacancies or as may be decided by the Hon'ble High Court, following the rule of reservation. However, in each reservation group, all the candidates, who secure the same mark as that of the cut-off mark for their reservation group in the Written Examination, will be admitted to the English Language Proficiency Test. Therefore, mere securing the minimum qualifying marks in the Written Examination will not confer any right on the candidate to get qualified for the English Language Proficiency Test.
- Any representation from candidates for changing the dates of examination / selection process, change of examination centre, for relaxation of conditions mentioned in the advertisement or exam related direction or guidelines or minimum marks or qualification / requirement etc. or for revaluation / re-totalling will not be entertained, under any circumstances.

**(B) ENGLISH LANGUAGE PROFICIENCY TEST (DESCRIPTIVE TYPE):**  
**MAXIMUM MARKS: 100. DURATION: 120 MINUTES.**  
**(MINIMUM QUALIFYING MARKS:30)**

**Syllabus (Tamil Nadu State syllabus - SSLC Standard)**

- (i) Word, Phrases, Synonyms, Antonyms.
- (ii) Essay writing on general topics.
- (iii) Precise Writing.
- (iv) Grammar.
- (v) Translation From Tamil to English.
- (iv) Letter writing (formal).
- (vii) Summary writing.
- (viii) Legal terms.

**(C) ORAL TEST:**  
**(MAXIMUM MARKS: 15) (MINIMUM QUALIFYING MARKS: 5 ):**

- (i) For Oral Test, the candidates will be shortlisted as per merit based on the combined marks secured by them in the Written Examination and English Language Proficiency Test, in the ratio of 1:2 or 1:3 or such number as may be decided by the Hon'ble High Court with reference to the number of vacancies from and out of the qualified candidates in Written Examination and English Proficiency Test, following the rule of reservation, for each post separately.

(The object of Oral Test is to assess the suitability of the candidates, by judging their mental alertness, skills, attitude, ethics, character, communication skill etc.)

(ii) Before Oral Test, the candidates shortlisted for the post of Assistant will be tested on their computer skills in Microsoft Word, Excel, Power point and Open Office as part of Oral Test.

(iii) Likewise, before Oral Test, the candidates shortlisted for the post of Xerox Operator, will be tested on their skill to operate the Xerox Machine, as part of Oral Test.

#### **7. PREPARATION OF SELECTION LIST:**

Selection of candidates will be made on the basis of combined marks secured by the candidates in the written examination, English Language Proficiency Test and Oral Test, as per merit by following the Rule of reservation, for each post separately.

#### **8. PLACE OF POSTING:**

The selected candidates will be posted either at the Principal Seat at Madras or at Madurai Bench of the Madras High Court or Tamil Nadu State Judicial Academy, Chennai or Regional Centre of Tamil Nadu State Judicial Academy at Coimbatore or Madurai and are also liable to be transferred from one place to another at any time, depending on the administrative needs and exigencies.

#### **9. EXAMINATION CENTRES:**

(a) The Written Examination will be held at Chennai and/or any other place as may be decided by the Madras High Court. Request for change of venue will not be entertained under any circumstances.

(b) The English Language Proficiency Test and the Oral Test will be held at Chennai and the dates of the same will be intimated to the eligible candidates in due course, after written examination by Notification in the Recruitment Portal of the High Court, Madras.

(c) No TA/DA will be paid to the candidates to appear for the Written Examination / English Language Proficiency Test / Oral Test.

**HIGH COURT, MADRAS  
DATED: 01/07/2019**

**C. KUMARAPPAN  
REGISTRAR GENERAL**