

## District Health & Family Welfare Society, Hisar

Advertisement no: DHFWS/HSR/2019-20/1

Dated: 19-06-2019

DHFWS Hisar invites application for filling up of various vacant posts under various schemes of NHM Programme for different Health Institutions of District Hisar purely on contract basis initially up to 31/03/2020 or upto the date approved in NHM Haryana ROP 2019-20, whichever is earlier. The number and details of various posts are as under:

Sr. No.	Name of Posts	Name of Scheme	No. of Posts & Category	Entry Level Pay(As per Service Bye laws) or as per ROP 2019-20	Eligibility , Qualification & experience as per Service Bye Laws	Date & Time of Test & Interview & Venue
1	Paediatrician	SNCU Child Health	1 (UR)	Rs. 1,00,000/- per month	(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Paediatrics. (iii) Hindi/Sanskrit upto Matric.	01-07-2019 (8.30 am)
2	Medical Officer	Child Health, NUHM, RNTCP	6 (UR PwD- 1, SC-2, SC ESP-1, ESM-1, BCB-1)	Rs. 50,000/- per month	ESSENTIAL (i) M.B.B.S. from a recognized institute, registered as Medical Practitioner with Medical Council of India or any other State Medical Council of Indian Union. DESIRABLE: (ii) Knowledge of Hindi up to Matric Standard.	01-07-2019 (8.30 am)
3	Nutrition Counsellor	NRC Child health	1 (UR)	Rs. 9840/- per month	(i) Masters degree in Food and Nutrition/Public Health Nutrition with one year experience OR Post Graduate Diploma in Dietetics / Public Health Nutrition with two years experience. (ii) Excellent Interpersonal Communication Skills. (iii) Appreciation of, and sensitivity to local cultural issues related to YCF activities and Nutrition. (iv) Fluency in Hindi, English & other local languages. (v) Basic knowledge of Excel, Word & PowerPoint. (vi) Hindi /Sanskrit up to Matric.	01-07-2019 (8.30 am)
4	Microbiologist	IDSP	1 (UR)	Rs. 16090/- per month	<b>Essential</b> (i) M.D. Microbiology or PhD Medical microbiology or MSc. (Medical or Applied microbiology (ii) Hindi/Sanskrit upto Matric. <b>Perferential</b> (i) One year of relevant work experience	02-07-2019 (8.30 am)
5	District Accounts Manager	Planning & Programme Management	1 (UR)	Rs. 18,460/- per month	(i) Chartered Accountant with one year experience with working knowledge of computerized accounting system (Tally) OR M. Com. with at least 55% marks and with at least two years working experience and knowledge of computerized accounting system(Tally) (ii) Hindi/Sanskrit upto matric.	02-07-2019 (8.30 am)
6	Accountant	DPMU	1 (UR Pwd-1)	Rs. 12,500/- per month	(i) B. Com with at least 55% marks. Knowledge of Tally ERP 9 Software (Certificate for the same is required) (ii) One year post qualification experience related to Account works. (iii) Hindi/Sanskrit up to Matric.	03-07-2019 (8.30 am)
7	Account Assistant-cum - Information Assistant	HMSCL	1(UR)	Rs. 12500/- per month	(i) B.Com with at least 55% marks. (ii) Knowledge of Tally ERP.9 Software (Certificate for the same is required) (iii) Hindi /Sanskrit up to Matric.	03-07-2019 (8.30 am)
8	Account Assistant-cum DEO	SIHFW (Training)	1 (UR)	Rs. 12500/- per month	(i) B. Com with at least 55% marks. Knowledge of Tally ERP 9 Software (Certificate for the same is required) (ii) One year post qualification experience related to Account works. (iii) Hindi/Sanskrit up to Matric.	03-07-2019 (8.30 am)
9	Pharmacist	HMSCL-1, RBSK-3	4 (UR PwD-1, UR	Rs. 12,500/- per month	ESSENTIAL:(i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from	05-07-2019 (8.30 am)

			ESM-1, BCA ESM-1, SC ESM-1)		Recognized Institute.(ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State.DESIRABLE:(i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc.(ii) Knowledge of Hindi up to Matric standard.	
10	Optometrist	RBSK	1 (UR)	Rs. 9,840/- per month	(i) Degree or Diploma in optometry course from a recognized institution (ii) Two years post qualification experience in related field (iii) Hindi /Sanskrit up to Matric.	05-07-2019 (8.30 am)
11	Ayush Medical Officer	RBSK	Male-3 (UR PwD-1, UR ESM-1, SC-1)  Female-1 (UR Pwd)	Rs. 18,750/- per month	1. Educational Qualification for AMO(i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana(iii) Hindi/Sanskrit upto Matric.Educational Qualification for UMO(i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana(iii) Hindi/Sanskrit upto Matric.Essential Qualification for HMO(i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973.(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.(iii) Hindi/Sanskrit upto Matric.Essential Qualifications for Yoga(i) A degree in BNYS from any university/Institution established by law and recognized by Government.(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.(iii) Hindi/Sanskrit upto Matric.Essential Qualifications for Siddha(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.(ii) Registered by Central council of Indian Medicine (CCIM)(iii) Minimum 2 years of post -qualification work experience.(iv) Hindi/Sanskrit upto Matric.	08-07-2019 (8.30 am)
12	STLS	RNTCP	1 (UR Pwd-1)	Rs. 7580/- per month	Essential (i) Graduate. (ii) Diploma in Medical Laboratory technology or equivalent from a govt recognized institution. (iii) Permanent two wheeler driving license & should be able to drive two wheeler. (iv) Certificate course in computer operations (minimum two months) (v) Hindi /Sanskrit upto matric. Perferential (i) Minimum one year experience in RNTCP	08-07-2019 (8.30 am)
13	STS	RNTCP	1 (SC-1)	Rs. 7580/- per month	Essential (i) Bachelor's Degree OR Recognized sanitary inspector's course.(ii) Certificate course in computer operation (minimum 2 months).(iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Hindi /Sanskrit upto matric.Desirable (i) Tuberculosis health visitor's recognized course.(ii) Govt. recognized degree/ diploma in Social work or Medical Social work.(iii) Successful completion of basic training course (Govt. recognized) for Multipurpose health workers	10-7-2019 (8.30 am)

14	District Programme Coordinator	RNTCP	1 (UR)	Rs. 12,500/- per month	Essential (i) MBA/PG Diploma in management/ health administration from a recognized institute / university. (ii) At least 1 year of work experience Desirable (i) Preference will be given to those who have worked in the field of Development/ Health at District / State level. (ii) Basic knowledge of computers	10-7-2019 (8.30 am)
15	District PPM Coordinator	RNTCP	1 (UR)	Rs. 12500/- per month	Essential (i) Post Graduate. (ii) One year Experience of working in field of Communication /ACSM / Public- Private Partnership /Health projects / programs (iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Hindi/ Sanskrit upto Matric Desirable (i) Preference to those who have worked in RNTCP. (ii) Certificate /Diploma /Degree/Masters holders in Social Sciences/ Mass Media /Communication /Rural Development Advocacy /Partnerships / related field. (iii) Basic knowledge of computers	11-07-2019 (8.30 am)
16	TBHV	RNTCP	1 (UR Pwd-1)	Rs. 9840/- per month	(i) Graduate OR Intermediate (10 + 2) and experience of working as MPW/ LHV/ ANM/ Health worker/ Certificate or higher course in Health Education/ Counselling OR Tuberculosis health visitor's recognized course, (ii) Certificate course in computer operations (minimum two months) (iii) Hindi/Sanskrit up to Matric.	11-07-2019 (8.30 am)
17	Accountant	RNTCP	1 (UR)	Rs. 12500/- per month	Essential.(i) Graduate in commerce.(ii) Two years of experience in Maintenance of accounts with Accounting software on double entry system in a recognized Society or Institution.(iii) Experience in working with Accounting software for at least 2 years.(iv) Hindi /Sanskrit upto matric Desirable(i) Familiarity with audit in a recognized society or institution.(ii) MBA/PGD in Financial management.	12-07-2019 (8.30 am)
18	Epidemiologist	IDSP	1 (UR)	Rs. 20280/- per month	(i) Medical Graduate (MBBS) with Post Graduate Degree/Diploma in Preventive and Social Medical/ Public Health OR Epidemiology <b>OR</b> (Such as MD, MPH, DPH, MAE etc) <b>OR</b> and Medical Graduate (MBBS) with 3 Years experience in Epidemiology/ Public health OR M.Sc. (Epidemiology) with 2 Years experience in Public Health <b>OR</b> BAMS/BDS/BHMS with MPH <b>OR</b> Any Graduate with MPH (ii) Hindi /Sanskrit up to Matric.	12-07-2019 (8.30 am)
19	Counsellor Eye Donation	NCPB	1 (UR)	Rs. 7580/- per month	<b>Essential:</b> (i) Graduate degree in sociology/social work/arts/science recognized by respective University (ii) Hindi /Sanskrit up to Matric. <b>Desirable:</b> (i) Excellent communication skills (ii) Familiarity with computer and internet use (iii) Experience in health communication and/or counseling	15-07-2019 (8.30 am)
20	Ophthalmic Assistant	NCPB	1 (UR)	Rs. 12500/- per month	<b>Essential</b> (i) Two years Diploma course in Optometry or trained as a Ophthalmic assistant in any of the recognized Government Hospitals as per guidelines of NPCB. (ii) Hindi /Sanskrit up to Matric. <b>Desirable:</b> (i) Familiarity with computer and internet use.	15-07-2019 (8.30 am)

21	Counsellor Cum Field Officer	Haemoglobinopathy	1 (UR)	Rs. 9840/- per month	(i) MSW or MA (Psychology, Sociology) from a recognized institutions with two years experience in health sector and 6 months certificate course in Computers. (ii) Hindi /Sanskrit up to Matric.	16-07-2019 (8.30 am)
22	Distt Biomedical Engineer	IPD NRHM (Distt)	1 (UR)	Rs. 13830/- per month	<b>Essential:</b> (i) Diploma in Mechanical/Electrical (ii) Maximum Experience 2 Years. (iii) Hindi /Sanskrit up to Matric. <b>Desirable:</b> (i) B.E. in Electronics/ Instrumentation/ Bio-Medical Engineer with experience in Bio Medical Field/ Hospital, for installation, Commissioning and maintenance of Bio Medical Equipment	18-07-2019 (8.30 am)
23	Para Medical Worker	NLEP	1 (UR)	Rs. 7580/- per month	(i) High School/Higher Secondary holding certificate of PMW training. MSW/B.sc. With 3 years experience in the field of Health. (ii) Working Knowledge of Computers (iii) Hindi /Sanskrit up to Matric.	18-07-2019 (8.30 am)
24	Secretarial Assistant	DPMU	1 (UR)	Rs. 12500/- per month	(i) Graduate with Diploma in Secretarial Assistance or Post Graduate Diploma in Computer Application with at least 55% marks OR The candidate with at least 2-3 years' experience and having good knowledge of office maintenance/ record maintenance on computer or Retired from the post of Supdt./ Dy. Supdt./ Assistant or equivalent from Haryana Government (ii) Hindi/Sanskrit up to Matric.	19-07-2019 (8.30 am)
25	ANM	Maternal Health-18, NUHM-7	25 (UR PwD-4, SC-4, SC ESM-4, SC ESP-2, BCA ESM-3, BCA ESP-1, BCB-7)	Rs. 9,840/- per month	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	23-07-2019 (8.30 am)
26	Staff Nurse (Female)	Maternal Health - 25 SNCU (CH)-6 NBSU (CH)-10 NRC (CH)- 2 NPCDCS (for NCD Clinics & CCU)-14 NMHP-1 NPHCE-1	59 (UR PwD-4, SC-18, SC ESM-2, SC ESP-1, BCA-13, BCA ESM-2, BCA ESP-1, BCB-9, BCB ESM-3, UR ESM-6)	Rs. 13,500/- per month	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	26-07-2019 (8.30 am)

- Venue for all Tests & Interview: District Health & Family Welfare Society(in the premises of Civil Hospital Hisar), o/o Civil Surgeon, Hisar
- Application form can be submitted in O/o Dy Civil Surgeon (NHM), Hisar on any working day till 27-06-2019 at 4.00 pm with Demand Draft (DD) @ Rs 200/- per form in case of General Category and Rs. 100/- in other reserved categories in favor of "**Chairman, District Health and Family welfare Society REC**" payable at Hisar which will be non refundable. No Cheque or cash will be accepted. Candidate will mention the name, father's name and category (Gen/SC/BCA/BCB/EWS etc) and name of post on the back side of Bank Demand Draft. Demand draft must be between the date of advt. and date of interview.
- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- All other terms and conditions are available with application form on website: nrhmharyana.gov.in.

Deputy Commissioner-  
cum- Chairman DHFWS, Hisar

Civil Surgeon, Hisar  
Cum-Member Secretary DHFWS  
Hisar

**:: IMPORTANT INSTRUCTIONS ::**

- Application form can be submitted in O/o Dy. Civil Surgeon (NHM), Hisar on any working day till 27-06-2019 at 4.00 pm with Demand Draft (DD) @ Rs 200/- per form in case of General Category and Rs. 100/- in other reserved categories **in favor of Chairman District Health and Family welfare Society REC payable at Hisar** which will be non refundable. No Cheque or cash will be accepted. Candidate will mention the name, father's name and category (Gen/SC/BCA/BCB/EWS etc) and name of post on the back side of Bank Demand Draft.
- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- Screening test will be held for all the candidates appearing for the concerned posts except post no. 1,2 (for Medical officer & specialist doctors). "Those candidates who are unable to get 40% or less marks in screening/proficiency test would not be shortlisted for further test/Interview.
- Four times candidates of the post advertised will be shortlisted after screening test on merit basis and computer test (Typing Tutor Test and MS word, Excel, email etc.) will be conducted for these candidates only.
- Sanction of posts of Staff Nurses under Maternal Health programme have been received till Sep'2019 in ROP 2019-2020, therefore, initial contract will be given to Staff Nurses joined in Maternal Health upto 30.09.2019.
- Full particulars along with contact no., email id, Postal address with PINCODE, two Passport size photo and attested copies of Educational Qualification & Govt & Semi Govt Experience should be attached with the application.
- Experience only from Govt. & Semi Govt. institution will be considered.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area (District Hisar) and proof of residence (Domicile, Ration Card, Voter Card, Passport, Driving License) will be required. In case of married female candidate, after marriage residence proof will be considered for local area weightage.
- If the candidate had done his /her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/ her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application.
- Vide memo no1/545-NHM/A-6/2017/7637-71 Dated 23/01/2017 O/o MD NHM Haryana, Age limit for all categories of posts under NHM will be as follows:

<b>Sr No</b>	<b>Name of Post</b>	<b>Minimum Age</b>	<b>Max Age</b>
1	Specialist Doctors	18 years	65 years
2	MBBS Doctors	18 years	65 years
3	Other retired Government servants	18 years	62 years
4	Other staff	18 years	55 years

- District authorities has right to reject any application if found improper or having misleading information. District Health & Family Welfare Society, HISAR has right to cancel any post/written test & interview at any time without specifying any reason and No claim will be entertained in this regard.
- Number of Posts can be increased or decreased by District Authorities.
- Post of reserve category will be filled up as per Haryana Government policy. Applicant should bring proof of reserved category in original at the time of interview and attach the attested photocopy with application form.
- Posting Station will be allotted as per merit list. Transfer of a contractual employee shall not be permitted from one place to another except in public interest(as per service bye laws).
- Any additional work/placement under NHM can be assigned by appointing authority. Contract may not be renewed automatically and Civil Surgeon has the right to terminate the contract immediately if performance is found unsatisfactorily.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- Vide letter no 1/752/NHM/A4/2014/97391-429 dated 11.03.2014 O/o MD NHM Haryana, "*There is no provision to allow private practice after duty times or on holidays to staff recruited under NHM*".
- Applicant should not be dismissed from any Government/ Semi Government services and should not be punished under any law/Charge sheet and FIR should not be lodged against him.
- No TA/DA will be paid for coming for interview and no separate information will be sent to applicant for interview.
- This office will not be responsible for any postal delay.
- Unfilled and unsigned application forms will be considered as rejected.
- In case of posts for Medical Officers, Paediatrician, if not filled on the interview date or falls vacant then walk in interview will be held on 25th day of every month till the posts are filled. If 25<sup>th</sup> day is non- working day the interview will be held on next working day.
- Rules under "Service Bye-Laws" governing the conditions of Contractual Employees vide Memo No. Admin/NHM/A1/2017-18/4361-81 dt: 29.12.2017 of Mission Director (NHM) Haryana, Panchkula will be applicable on all NHM Contractual Employees.
- For any Corrigendum/ change of any Venue etc., applicants are advised to check the website: nrhmharyana.gov.in regularly.