

22. SCHEME OF EXAMINATION

Scheme of Examination for the post of Social Security Assistant is as under :-

Phase I - Preliminary Examination

S. No.	Name of the Test (Objective Tests)	No. of Qs.	Max. Marks	Duration	Version
1	English Language	30	30	20 minutes	English
2	Reasoning Ability	35	35	20 minutes	Bilingual
3	Numerical Aptitude	35	35	20 minutes	Bilingual
	Total	100	100	1 hour	

Note:-

- I. Phase –I is qualifying in nature and marks will not be reckoned for final merit.
- II. For each wrong answer, there will be a negative marking of one fourth of the mark assigned to that question.
- III. The candidates will be shortlisted for Phase-II in the ratio of **1:10** i.e. about 10 times the number of vacancies in each category on the basis of their performance in Phase - I.
- IV. If the examination is held in more than one session, the scores across various sessions will be equated following standard practice to adjust for slight differences in difficulty level of different test batteries used across sessions.

Phase II - Main Examination

Sr. No.	Name of the Test (Objective Tests)	No. of Qs.	Max. Marks	Duration	Version
1	Reasoning/ Intelligence	40	60	35 minutes	Bilingual
2	General/ Economy/ Financial Awareness	40	40	20 minutes	Bilingual
3	English Language	30	40	30 minutes	English
4	Quantitative Aptitude	40	60	35 minutes	Bilingual
	TOTAL::::	150	200	2 hours	

5.	Descriptive Paper (English Language with emphasis on comprehension and analysis)	3 (letter, precis', comprehension)	30	45 minutes	English
	GRAND TOTAL	153	230	2 hours 45 minutes	

NOTE

1. The marks obtained in Phase – II will be considered for final selection.
2. For each wrong answer, there will be a negative marking of one fourth of the mark assigned to that question.
3. Descriptive paper will be completely online, i.e. the questions will be displayed on the screen and the candidates will have to type the answers using keyboard. **Descriptive paper will be conducted online immediately after completion of online objective test of Phase-II Main Examination.**
4. The candidates will be shortlisted for Phase-III in the ratio of **1:5** i.e. about 5 times the number of vacancies in each category on the basis of their performance in Phase - II.

Phase III - Computer Skill Test (Computer Data Entry Test)

Candidates will be required to appear for the Skill Test to assess speed and accuracy for Data Entry Work. Minimum requirement is 5000 key depressions per hour. Candidates short-listed for Skill Test will have to appear for a Skill Test.

NOTE:-

1. Computer Skill Test will be qualifying in nature. Marks obtained will not be reckoned for merit ranking.