

AIR INDIA AIR TRANSPORT SERVICES LIMITED
(AWHOLLYOWNED SUBSIDIARY OF AIR INDIA LTD.)

Air India Air Transport Services Limited (AIATSL) invites applications from India Nationals (Male & Female), who meet with the requirements stipulated herein for the post Security Agent on a Fixed Term Contract basis for a period of Three years at Thiruvananthapuram and Kannur stations* of Southern Region, which may be renewed subject to their performance and the requirement of the Company, to fill in the existing vacancies as shown below and to maintain a wait list for vacancies arising in future.

Post	State	No. of vacancies
Security Agent	Kerala (Thiruvananthapuram / Kannur)	68

* - However, AIATSL reserves the right to post the selected candidates to any station as per the requirement of the Company.

The above vacancies will be filled first from those who have valid basic AVSEC Certificates and the residual vacancies will be filled up from candidates who are without basic AVSEC Certificate.

Separate Selection procedure would be followed for above mentioned two categories of candidates.

Consideration of SC/ST/OBC/EWSCandidates will be as per Govt. Directives on reservation of Posts.

Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 1st March, 2019, may apply in the attached application format.

1. ELIGIBILITY CRITERIA AS ON 01.03.2019:

1) Educational Qualifications:

a) Candidates with valid BCAS Basic AVSEC (12 days new pattern) Certificate:

Graduate in any discipline (minimum 3 years duration) from any recognized University with ability to speak Hindi, English and conversant with local language.

MUST possess valid BCAS Basic AVSEC (12 days new pattern) Certificate.

Preferable:

- i) BCAS Certified XBISS Screener (Valid Certification)
- ii) BCAS Certified In-Line Screener (Valid certification)

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b) Candidates without BCAS Basic AVSEC (12 days new pattern) Certificate:

Graduate in any discipline (minimum 3 years duration) from any recognized University with ability to speak Hindi, English and conversant with local language.

Preferable:

- i) NCC 'B' / 'C' Certificate
- ii) Proficiency in fire fighting
- iii) Knowledge in Industrial security
- iv) Knowledge in disaster management
- v) Knowledge of unarmed combat
- vi) Legal Knowledge
- vii) Armed forces / Police background
- viii) Diploma / Certification course in Computers.

In case of Ex-Servicemen- who are graduates, having a service record of minimum 15 years in the armed forces and who have been honorably discharged from the services and age relaxation will be given as per rules.

(ii) Height:

	Male	Female
General	170 cms	157 cms
SC and OBC	165 cms	155 cms
ST, Gorkhas and those hailing from North-East States and hilly areas	162.5 cms	150 cms.

Medical Certificate from the Registered Medical Practitioner, indicating actual height in cms. and weight in kgs. must be attached with the application (As per the format attached as Annexure 'A').

iii) Upper age limit: as on 01ST March, 2019

General: Not above 28 years (born between 02.03.1991 and 01.03.2001)
SC/ST : Not above 33 years (born between 02.03.1986 and 01.03.2001)
OBC : Not above 31 years (born between 02.03.1988 and 01.03.2001)

iv) **Relaxation in age limit:** Candidates holding valid BCAS Basic AVSEC (12 days new pattern) qualification will get further relaxation of 03 years in age.

2. EMOLUMENTS: Rs. 18,360/- per month. On acquiring/having valid Basic AVSEC qualification & X-BIS certification, additional allowances i.e. Rs. 1000/- for BASIC AVSEC and Rs 1500/- for X-BIS will be paid as applicable.

3. **SELECTIONPROCEDURE:**

I) AVSEC CANDIDATES

Candidates who fulfill the eligibility criteria would be required to appear for interview.

II) Non-AVSEC CANDIDATES

Candidates who fulfill the eligibility criteria for the post, will have to undergo a Physical Endurance Test (PET) which requires running of 100 meters in 16 seconds OR 1000 meters in 4.5 minutes as opted by the candidates, on the same day. A relaxation of 6 seconds will be given to female candidates for running of 100 meters in PET. This is also an elimination round which takes the candidates to the next level.

Candidates who qualify in the PET would be required to undergo a Written Test.

Those who qualify in the Written Test and fall within the zone of consideration (1:5 candidates) will be subjected to a personal interview.

There will be no negative marking in the written examination. Written Test and Interview shall have the weightage of 100 marks each.

II) DRESS CODE:

The candidates, in their own interest should come prepared for the Physical Endurance Test with appropriate clothing like tracksuit/pair of shorts and running shoes, etc.

4. **HOW TO APPLY:**

- i) Candidates meeting with the eligibility criteria as on 01.03.2019, are required to forward application in the prescribed format (available on the Company web-site www.airindia.in) along with self-attested **photostat** copies of all the certificates/testimonials in support of Date of Birth, Educational Qualification, NCC Certificate, Doctor's Certificate for height and weight, Caste Certificate (for SC/ST/OBC/EWS Candidates), Discharge Certificate (for Ex- Servicemen), Experience Certificate, if any, and 2 recent passport size photographs to

**General Manager-Personnel,
Air India Limited, Airlines House,
St. Thomas Mount Post Office,
Meenambakkam, Chennai-600 016.**

Please note that **No original certificates are to be enclosed with the Application Form.** However, Candidates are required to bring all **Original Certificates for verification purpose only during the interview.** The Company is not responsible for returning any original copy of Certificates/Testimonials submitted with the application.

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- iii) Candidates belonging to OBC category, category certificates should be in the prescribed format including the "Non-Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by the Govt of India. Please also note that the validity of the "Non-Creamy layers should not be older than SIX (06) months from the date of the eligibility i.e. 01.03.2019 (Format of OBC certificate is attached as Annexure 'B').
- iv) Candidates belonging to EWS (Economically Weaker Section) should submit their income and assets certificate issued after 1.2.2019 by the Competent Authority for employment under Government of India (Format of Income & Assets Certificate is attached as Annexure 'C').
- v) A recent (not more than 3 months old) **colored** passport size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- vi) Candidates are also required to send an **A/c Payee Demand Draft for an amount of Rs.500/-** (Rupees Five Hundred only) in favour of "Air India Ltd.", payable at **CHENNAI**, as non-refundable Application Fee (Not applicable for SC/ST/Ex SM) with the application. Please mention your Full Name, Date of birth and Mobile number on the reverse of the Demand Draft.
- vii) Candidates working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies, must submit No Objection Certificate from their present employer at the time of Personal Interview.

5. GENERAL CONDITIONS:

- i) The shortlisted candidates will be considered for engagement on a Fixed Term Contract basis (FTC) for a period of three years, at Thiruvananthapuram/Kannur, subject to their Medical fitness, prescribed for the position. **Selected candidates have to join at the station of engagement, then only the appointment will come into force.** Placement of the selected candidates will be as per the requirement and at the sole discretion of the Management.
- ii) Selected Candidates will have to bear the cost of the Pre-Engagement Medical Examination(s).
- iii) For these selection process i.e. PET and Written Test, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard.

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- iv) Period of Contract: Fixed Term Contract (FTC) for a period of three years.
- (a) **The FTC will be renewable only on clearing BASIC maximum number of three chances and subject to performance. AVSEC Course in satisfactory**
- (b) The Contract could also be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India.
- v) Selected Candidates will be required to furnish a Bank Guarantee for an amount of Rs.25,000/- (Rupees Twenty five thousand only) for a period of 3 years. In case of their leaving the Company or their engagement is terminated due to reasons attributable to them, the Bank Guarantee will be revoked in favour of the Company.
- vi) **SC/ST candidates who appear for the interview**, residing beyond 80 kms. from the venue, and not employed in any Government/Semi-Government/Public Sector Undertaking or Autonomous Bodies, will be reimbursed second class to & from rail/bus fare by the shortest route as per rules, subject to submission of a request in the prescribed format and on production of evidence/ ticket to that effect.
- vii) Consideration of SC/ST/OBC/EWS/Ex-Servicemen candidates will be as per the Government Directives on reservation of posts.
- viii) The applicants must ensure that they fulfill all the eligibility criteria, as on **01ST March, 2019**, and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the applicants in the application or testimonials attached/provided are found incorrect / false, or not meeting with the eligibility criteria prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons therefor.
- ix) Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement/selection shall be considered as **DISQUALIFICATION**.
- x) Application which is unsigned / incomplete / mutilated / received after the prescribed date will not be considered.
- xi) Prescribed format of Application is attached.
- xii) The envelope should be superscribed as **“APPLICATION FOR THE POST OF SECURITY AGENT-AIATSL”**.
- xiii) Last Date for receipt of application is : **25th March, 2019.**
(Any applications received after 25th March, 2019 will not be considered.)

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AIRINDIAAIRTRANSPORTSERVICESLIMITED

(AWHOLLYOWNEDSUBSIDIARYOFAIRINDIALTD)

ForOfficeUseOnly

SC/ST/OBC/GEN /EX-SM	Token No.	Eligible/Not- Eligible(E/NE)	Remarks
Token /slip issued at the time of registration to be attached with Application		Signature of the Registering Officer	

FORMATOFAPPLICATION

To,

AIR INDIAAIRTRANSPORTSERVICES LTD.
Air-Unity Complex
Pallavaram Cantonment, Chennai 600 043

Paste
Recentcolour
Photograph &
sign across

POSITIONAPPLIED FOR :**SECURITYAGENT**

StationPreferred:

AIATSL reserves the right to post the selected candidates to any station as per the requirement of the Company.

1. FullName:(In BLOCK letters)

_____ *First* _____ *Middle* _____ *Surname* _____

2. Father'sName: _____

3. Dateof Birth : (DD /MM /YYYY) _____

4. Place and State of Birth: _____

5. Address for correspondence: _____

Pin Code _____

State : _____

a) Telephone No :Residence (withSTD Code): _____

b) MobileNo. : _____ c) AlternateMob No _____

d)emailID: _____

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6. Gender :Male / Female

7. MaritalStatus :Mark‘X’ in appropriatebox.

Unmarried	Married	Divorce	Widow (er)	Separated

8. Nationality:_____

9. Religion:_____

10. MotherTongue :_____

11. PAN No :

12. AadhaarCard No. :_____

13. Height:(Barefeetin cms.)_____

14.Weight:_____ Kgs.

15. a) Whether SC /ST/ OBC / General:(ALSO MENTION SUB-CASTE)
(IndicateCategoryto which youbelong bymarking‘X’ inthe appropriatebox.)

Sub-Caste	SC	ST	OBC	General

If SC /ST– attach copyof theCaste Certificate.

IfOBC,furnishcurrentCertificateincludingthe“NonCreamylayerclause”. OBC CommunityshouldbeaspertheCentralListofOBCspublishedbytheGovernmentofIndia[As per format in Annexure ‘B’]

b)Whether Ex-Serviceman : Yes / No

If ‘Yes’, furnish details of service,position held,dateof release,details of experience after release(attach copies of relevantdocuments)

c)Whether from PoliceServices : Yes / No
(Furnish details)

d) Whether working in anyGovt: Yes / No
Semi-Govt. /PublicSector
Undertaking or autonomous body

If “Yes”, enclose “No Objection Certificate”

16. (a) Education Qualifications: (Matriculation/SSC onwards)

Examination(s) Passed (specify Degree e.g. BA/BSc/ BCom etc. / Diploma / course	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of marks (Class / Division)
10 th (SSC)				
12 th (HSc or Pre-Degree)				
Graduation				
Any other (specify)				

Certificate passed	Date of getting certification	Validity	
		From	To
BCAS Basic AVSEC (12 days new pattern)			

(b) Preferable Qualifications

Certificate passed	Date of getting certification	Validity	
		From	To
AVSEC			
XBIS Screener			
In-Line Screener			
Non-AVSEC			
NCC 'B'/'C' Certificate			
Proficiency in fire fighting			
Knowledge of Industrial Security			
Knowledge of disaster management			
Legal Knowledge			
Armed forces / Police back grounds			
Diploma/Certification course in Computers			

17. Fluency in languages: Mark 'X' in a appropriate column.

Language	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
Local (Specify)				
Others (Specify)				

* Indicate whether any Certificate/ Language Course done and the duration of the course, along with a copy of such Certificate.)

18. Work Experience (if any):

Organisation	Post Held	Period of Service		Nature of Job
		From	To	

20. i(a) Is any case pending against you with the police or court? Yes No
 (b) If Yes, furnish full details on a separate sheet of paper
- ii(a) Were you ever arrested? Yes No
 (b) If Yes, furnish full details.

21. Particulars of Demand Draft issued:-
 (In favour of **Air India Ltd.** payable at **CHENNAI**)

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			Rs.500/-

22. Relatives working in Air India Ltd. or its subsidiary companies:

Name	Designation	Company	Relationship

23. **Declaration: I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material factor** **factual**
information in the above statement. I am aware that in case I have given wrong information or suppressed any material factor or factual information, or I do not fulfill the eligibility criteria according to the advertisement, my candidature will be rejected/services terminated without giving any notice or assigning reasons therefore.

Place : _____

 (Signature of applicant)

Date: _____

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List of Documents (copies) to be attached with the Application:

(Please also bring all ORIGINAL DOCUMENTS / CERTIFICATES for verification only)

- i)** Demand Draft, wherever applicable
- ii)** 10th Std / Matriculation Mark-sheet & Passing Certificate
- iii)** 12th Std / Pre-Degree Mark-sheet and Passing Certificate
- iv)** 1st / 2nd / 3rd year of Graduation Mark-sheets
- v)** Graduation Certificate or Provisional Degree Certificate
- vi)** Basic AVSEC (12 days new pattern Certificate)
- vii)** Certificate mentioned in 16(b) (Preferable Qualifications) of Application Format
- viii)** Doctor's Certificate (in original) for Height & Weight
- ix)** Caste Certificate in case of SC/ ST/OBC candidates
- x)** Discharge Certificate in case of Ex-Servicemen
- xi)** Experience Certificate
- xii)** Nationality/ Domicile Certificate
- xiii)** PAN Card Copy
- xiv)** Aadhaar Card Copy
- xv)** Any documents in regard with point no.20 of Application Format

TO WHOMSOEVER IT MAY CONCERN

I Dr. _____ have clinically examined Mr / Ms _____
_____ Age _____ (Years) date of birth _____ and certify that
his / her height/weight as follows:

Height : _____ cms

Weight: _____ Kgs

Signature of the Doctor

Name of the Doctor

Registration no:

Stamp

Date of issuance :

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTION

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

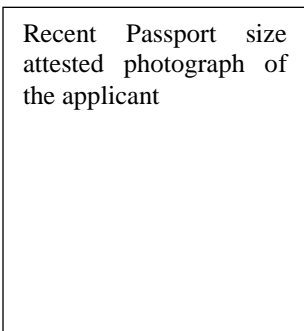
- I. 5 acres of agriculture land and above;
- II. Residential flat of 1000 sq.ft and above;
- III. Residential plot of 100 sq.yards and above in notified municipalities;
- IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____



*Note1: Income covered all sources i.e. salary, agriculture, business profession etc.

**Note2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.