

MANIPUR STATE POWER COMPANY LIMITED

Keishampat Junction, Imphal – 795001

Corporate Office:- Electricity Complex, Patta No. 1293 under 87(2),
Khwai Bazar, Keishampat, Imphal – 795001, Manipur, INDIA

Fax : +91 385 2450702
Tele: +91 385 2450050

TERMS AND CONDITIONS

1. DETAILS OF VACANCIES

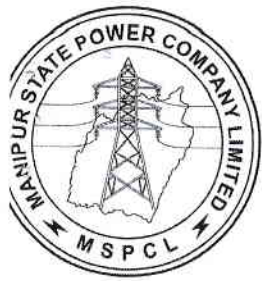
Sl. No.	Name of Post	Pay Scale(Rs.)	Group	No. of Post/ Total Vacancies	UR	Reservation				
						OBC (Meitei)	OBC (Meitei Pangal)	OBC [Teli, Badi(Nepali) etc.]	ST	SC
1	2	3	4	5	6	7	8	9	10	11
1	Computer Operator	5200-20200 + GP 2800	C	24	12	5	1	---	6	---
2	Control Room Assistant	5200-20200 + GP 1900	C	95*	25	7	2	1	59	1
3	Junior Establishment Assistant	5200-20200 + GP 1900	C	33	18	4	1	---	10	---
4	Assistant Store Keeper	5200-20200 + GP 1900	C	5	4	---	---	---	1	---
5	Driver	5200-20200 + GP 1900	C	3	2	---	---	---	1	---
6	Junior System Assistant	4440-7440 + GP 1650	D	96*	46	11	3	2	33	1
7	Office Assistant	4440-7440 + GP 1300	D	13	7	2	---	---	4	---
8	Watchman cum Cleaning Assistant	4440-7440 + GP 1300	D	16*	7	3	---	1	5	---
Total:				285	121	32	7	4	119	2

* **Vacant posts are inclusive of backlog vacancies**

2. RESERVATION OF POSTS FOR PERSONS WITH DISABILITY(PwD)

Sl. No.	Name of Post	Category	No. of Post
1	Computer Operator	Hearing Impairment/Locomotive Disability/Visual Impairment	1
2	Control Room Assistant	Hearing Impairment/Locomotive Disability/Visual Impairment	7
3	Junior Establishment Assistant	Hearing Impairment/Locomotive Disability/Visual Impairment	1
4	Junior System Assistant	Hearing Impairment/Visual Impairment	2
5	Watchman cum Cleaning Assistant	Hearing Impairment/Visual Impairment	3
Total:			14

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3. ELIGIBILITY CRITERIA FOR THE POST

Sl. No.	Name of Post	Minimum Educational Qualifications	Age
1	Junior Establishment Assistant	Class XII passed or its equivalent from a recognised Board or Institute	38 years and below as on <u>28.02.2019</u> The upper age limit is relaxable by 5 years for ST/SC, 3 years for OBC and 10 years for Person with Disability(15 years for SC/ST and 13 years for OBC) Upper age limit is also relaxable for Govt. servant/MSPCL employee appointed under Govt. of Manipur/MSPCL to the extent of the period of continuous service put in the post/service. In addition to above, relaxation to the upper age limit will be as per provision and Rules of the Govt. of Manipur.
2	Control Room Assistant	i) Matriculate/HSLC or its equivalent from a recognized Board or Institute ii) Electrician/Wireman trade certificate from ITI or a recognized institute or a higher qualification in Electrical Engineering.	
3	Assistant Store Keeper	Class XII passed or its equivalent from a recognised Board or Institute	
4	Computer Operator	i) Graduate from a recognised University/Institute ii) Minimum 6 months Certificate Course in Computer Application	
5	Driver	i) Possession of a valid Driving License issued by a competent authority ii) Matriculate/HSLC or its equivalent from a recognized Board or Institute	
6	Junior System Assistant	Matriculate/HSLC or its equivalent from a recognized Board or Institute	
7	Office Assistant	Matriculate/HSLC or its equivalent from a recognised Board or Institute	
8	Watchman cum Cleaning Assistant	Matriculate/HSLC or its equivalent from a recognised Board or Institute	

4. MODE OF SELECTION

- i) The Direct Recruitment to the above posts would be on the basis of their performance in a written test/exam.
- ii) There will be a combined written test/exam for Group D posts.
- iii) 4(four) separate written test/exam will be conducted for Group C posts viz. a) Computer Operator b) Control Room Assistant c) Junior Establishment Assistant & Assistant Store Keeper(Combined) and d) Driver
- iv) The written test/exam would be Objective Type Questions with Multiple Choices
- v) The test would consist of 150 nos. of Multiple Choice Question to be answered in 150 minutes.



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- vi) There will be typing test, computer proficiency test and driving test for recruitment to the post of Junior Establishment Assistant, Computer Operator and Driver respectively. The test will be for qualifying purpose only.
- vii) The final merit list of the candidates would be based on the marks secured in the written exam. In case more than one candidate has the same total marks then, the candidate securing higher marks in the minimum educational qualification will be ranked higher. In case both the marks in the written exam and marks in the minimum educational qualification are same, the candidate older(in age) will be ranked higher.

5. SCHEME OF EXAMINATION/TEST

- i) Junior Establishment Assistant/Assistant Store Keeper

Written Exam Objective type		Typing Test(only for the post of Junior Establishment Assistant)	Syllabus
Test Duration	150 minutes	Typing speed test to be conducted for qualifying purpose only and the test will be conducted after clearing the written exam. Required qualifying net typing speed will be 30 wpm for UR/OBC candidates and 25 wpm for SC/ST/PH candidates	Standard XII level (on General Knowledge, General English and Aptitude)
Total Questions	150 Objective type multiple choice questions		
Total Marks	150 marks		

- ii) Computer Operator

Written Exam Objective type		Test	Syllabus
Test Duration	150 minutes	i) Basic Computer proficiency test and typing speed test to be conducted for qualifying purpose only and the test will be conducted after clearing the written exam. Required qualifying net typing speed will be 30 wpm for UR/OBC candidates and 25 wpm for SC/ST/PH candidates	Graduate level (on General Knowledge, General English , Aptitude and Basic Computer Knowledge)
Total Questions	150 Objective type multiple choice questions		
Total Marks	150 marks		

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iii) Control Room Assistant

Written Exam Objective type		Syllabus
Test Duration	150 minutes	Electrician/Wireman trade certificate level (on General Knowledge, General English, Aptitude and Basic Electrical Engg.)
Total Questions	150 Objective type multiple choice questions	
Total Marks	150 marks	

iv) Driver

Written Exam Objective type		Test	Syllabus
Test Duration	150 minutes	Driving Test	Standard X level (on General Knowledge, General English and Aptitude)
Total Questions	150 Objective type multiple choice questions		
Total Marks	150 marks		

v) Junior System Assistant/ Office Assistant/Watchman cum Cleaning Assistant

Written Exam Objective type		Syllabus
Test Duration	150 minutes	Standard X level (on General Knowledge, General English and Aptitude)
Total Questions	150 Objective type multiple choice questions	
Total Marks	150 marks	

6. APPLICATION FEE

The applicants shall pay the Application Fee in the rates indicated in the Table below by cash

Category			
SC	ST	PwD	General and all others
Rs. 300/- per application		Nil	Rs. 500/- per application

7. GENERAL INSTRUCTIONS TO THE CANDIDATES

- i) The required application form and the instructions for the candidate for filling the form are uploaded in the official website of the Government of Manipur at www.manipur.gov.in and that of the Company at www.mspcl.in which can be downloaded.

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- ii) Applicants should invariably fill the application in the downloaded copy of prescribed form for the post uploaded in the above websites for the recruitment.
- iii) Applications in sealed envelope superscribed with the name of the **Group(Group C or Group D)** for the post/s, notification No. and date should be submitted along with a non-refundable payable examination fee in cash at Keishampat, Corporate Office Complex, Imphal during office hours.
- iv) Applicants applying for Group C posts should submit separate application for each category post for which separate written test/exam would be held as specified in above Para 3(iii). Each application should accompany the requisite exam fee.
- v) Applicants applying for Group D post should apply in one application form only along with the necessary examination fee.
- vi) The vacancies for the posts indicated above may be increased or decreased.
- vii) There is no provision of re-evaluation/re-checking of Answer Sheets in respect of the examination conducted by MSPCL.
- viii) Submission of application does not imply that a candidate has fulfilled all criteria given in the advertisement and application is subject to subsequent scrutiny and the application can be rejected at any subsequent point of time, if any ineligibility condition is detected at any point of time.
- ix) Application received after closing date or without documents or otherwise found incomplete in any respect in the prescribed performa is liable to be rejected and no correspondence shall be entertained in this regard.
- x) The certificate for claim of reservation must have been issued by the competent authority.
- xi) Date/s for the written exam and tests will be notified at a later date.
- xii) Admit Card will be issued at the Receipt/Issue counter of MSPCL, Corporate Office, Keishampat, Imphal and date for issuance of the Admit Card will be notified later.
- xiii) Last date for receipt of application: **28.02.2019 (Upto to 5:00 pm)**
- xiv) MSPCL reserves the right to cancel the advertisement, other any terms and conditions of the advertisement at any stage.

(N. Sarat Singh)
Managing Director, MSPCL
