



HEAVY ENGINEERING CORPORATION LIMITED

Advertisement No. RT / 15 / 2018 dated 08.12.2018

Three Years Training Programme as Non-Executive Trainees

HEC Ltd, established in the year 1958 is one of the largest Engineering Complex in India. It manufactures and supplies capital equipment, machines and renders turnkey project execution services required for the core sector industries. It has complete manufacturing set up including casting & forging, fabrication, machining, assembly and testing- all at one location backed by a strong design- engineering and technology team.

Getting inspiration from Pradhan Mantri Kaushal Vikash Yojna (PMKVY); HEC Ltd. has decided to introduce three years Training Programme to ITI qualified, Diploma Engineering Holders and Graduates from various disciplines. This is a unique initiative that aims to offer young technocrats meaningful, industry relevant, skill based training. Under this scheme, the trainees will be offered a monthly Stipend and a certificate on successful completion of training, which will help them in securing a job in related industry based on their qualification and exposure obtained through this training program for a better future.

The details of Training Programme are given below:

Trainees	Trade/Discipline	No. of Trainees to be inducted	Training Period	Max. Age as on 01.12.18	Minimum Qualification as on 01.12.18	Stipend during training period		
						Year	Amount (Rs)	
ITI Trainee	Electrician	13 Nos	3 Years	28 Year	High School/ Matric or Equivalent + ITI or equivalent technical from recognized NCVT/SCVT institute	First	6,000	
	Fitter	12 Nos						
	Machinist	10 Nos						
	Turner	10 Nos				Second	7,000	
	Forger / Forger cum Heat Treater	01 Nos						
	Foundryman / Moulder	10 Nos						
	Welder	08 Nos				Third	8,000	
	RCC	01 Nos						
	TOTAL	65 Nos						
Diploma Engineer Trainee	Mechanical/ Tool & Die Making	23 Nos	3 Years	28 Year	Diploma of Engineering in relevant discipline	First	8,000	
	Civil	05 Nos						
	Metallurgy/ Foundry Technology/ Forge Technology	10 Nos				Second	9,000	
	Electrical	10 Nos						
	Chemical	07 Nos				Third	10,000	
TOTAL	55 Nos							
Personnel Trainee		18 Nos	3 Years	28 Year	MBA with specialization in Personnel Management/ HR/ Finance or equivalent from recognized University or AICTE/UGC approved course with first class 55% of marks or equivalent CGPA. For SC/ST/PWD candidates, it is 50% of marks or equivalent CGPA from a recognized University/ Institute.	First	10,000	
Finance Trainee		08 Nos	3 Years	28 Year	Second			11,000
IT Trainee		04 Nos	3 Years	28 Year				
GRAND TOTAL							150 Nos	

Depending upon the requirement, the Corporation reserves the right to Cancel/Curtail/Increase the no. of Training positions without any notice and without assigning any reasons whatsoever.

1. SC, ST candidates will be given relaxation in age limit for 5 years and OBC (NCL) Candidates will be given 3 years relaxation in age limit. For Persons with Disability (PWD) candidates, it is as per Govt. guidelines.

2. Reservation:

Reservation and relaxations will be allowed in accordance with Govt. of India directives for SC/ST/OBC (Non Creamy Layer) and Persons with Disability (PWD) candidates.

3. Mode of Selection:

Selection will be on the basis of written test on all India basis followed by Trade Test/Task Observation Test/Aptitude Test of the selected candidates on the basis of their performance in the written test in order of merit in the ratio of 1:5 to the number of Vacancies or as near as to that.

Merit List shall be prepared by assigning a weightage of 30% for written test marks and 70% for by Trade Test/Task Observation Test/ Aptitude Test marks of the short listed candidates.

4. Application Fee:

For General and OBC (NCL) candidates	Rs. 800/- (Rupees Eight Hundred) only
For SC/ST and Persons with Disability (PWD) candidates	Exempted from Application Fee

5. Training Scheme:

This is purely a training scheme only.

PROCEDURE FOR APPLYING:

STEP A: REGISTRATION

Eligible candidates can apply only through online registration system of HEC Ltd. To apply logon to: <http://hecltd.com/jobs-at-hec.php> The Online Registration is functional from 10.00 Hrs of 18.12.2018 to 17:00 Hrs of 08.01.2019. **No other means / mode of application shall be accepted.** HEC Ltd. will not be responsible for bouncing back of any email / message sent to the candidates.

- Before registering and submitting their applications on the website the candidate should possess the following :-
 - Valid Self E-mail ID and Mobile no.
 - Scanned copy of recent coloured passport size photograph of the candidate with white back ground.
 - Scanned signature of the candidate
- PHOTOGRAPH:** One recent coloured passport size photograph not more than three months old is to be scanned and uploaded in the space earmarked in the on-line application. The Photograph should be in JPG or JPEG format. The Size of the photograph should be between 20KB to 50KB.
- SIGNATURE:** Signature (in Black ink) against white background is to be scanned and uploaded in the space earmarked in the on-line application. Candidates must ensure the signature uploaded is maintained as same at all places viz. signature up-loaded, appended on Undertaking, verification stage, etc. If any variation is found between the signatures, the candidature is liable to be cancelled. Candidate is advised to confirm his / her uploaded signature is clearly visible / identifiable at the appropriate place. The signature should be minimum 200 dpi (dots per inch) and in JPG or JPEG format. The Size of the signature should be between 10KB to 20KB.
- Once candidate submit their data Online, System will display a unique Payment Reference Number and a link for making Payment of Processing Fee. Candidates have to click on that link and make the payment of processing fee.
- While making the payment, System will again ask the details of Name, Mobile No. etc. and Payment Reference Number which was generated at the time of applying online. After making Processing Fee, System will generate a Registration Slip having unique Registration Number. Candidates should save it and/or take its printout and keep it in safe custody.
- Candidate who wish to make the payment later on should click on the link: "Login – For Registered candidates" given on main page to: Reprint Registration Slip / To submit the Bank details and generate Registration Slip / To make the Payment of Processing Fee if provisionally Registered. This information will be asked only at ONE time for completing the Application, and after that a candidate can generate and take the print of Registration Slip again (if required).
- It is mandatory to submit the details of SBI Collect Reference Number (10 digit alphanumeric reference number starting with DUxxxxxxx) printed on e-receipt and deposit dates again in online portal by login through Payment Reference Number after making the payment. If a candidate fails to submit these details within due date after making the payment, his/her application shall be treated as incomplete and summarily be rejected.
- Candidates should check that their Signature and Photograph are uploaded in the designated places in format before final submission of application.

The candidate should cross check all the details filled in the Online Application, before finally submitting the same, as no correction will be possible / allowed later.

STEP B: METHOD OF PROCESSING FEE PAYMENT

- A link will be provided on the website for payment which would take the candidate to payment portal page only after making the successful registration. The candidate would then follow the instruction as given on the page to complete the payment. The candidate can make payment through Internet banking/ Debit Card (Visa or Masters) / Credit Card (Visa or Masters) / Bank Challan. After making the payment a Payment Slip will be generated on screen and candidates should take the print of that payment slip or save it for further reference.
- Candidate who wish to make the payment later-on should click on the link: "**Acknowledgement – For Registered candidates only**" given on main page to: Reprint Registration Slip / to submit the Bank details and generate Registration Slip / To make the Payment of Processing Fee if provisionally Registered. This information will be asked only at ONE time for completing the Application, and after that candidate can generate and take the print of Registration Slip again (if required).

3. **It is mandatory to fill the payment details in online portal (Payment Collection Reference Number (10 digit alphanumeric reference number starting with DU) printed on e-receipt & date of deposit) by login again after making the payment.** If a candidate fails to submit these details within due date after making the payment, his/her application shall be treated as incomplete and shall be summarily rejected.
4. **Bank commission charges will be borne by the Applicants.** In case the candidate deposits the fee in a wrong account, HEC LTD will not be responsible. Processing fee deposited after **10.01.2019** will not be valid.
5. Fees once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before applying for any training programme and payment of Processing Fee.
6. The call letter indicating Registration Number, Roll Number, Details of Venue and guidelines for the written test/interview will be made available on our website to the candidates found apparently eligible based on the online data only. The candidate has to download his/her Call Letter, Guidelines etc. for appearing in the written test/interview from the website only. **Please note that the Call Letter will not be sent by post. The message for downloading the call letter, etc. will be sent on the registered mobile number of the candidates.**
7. All information regarding this advertisement will be made available on the website: <http://www.hecltd.com> and no separate communication shall be made. Candidates must remain in constant touch with website <http://www.hecltd.com> for information regarding dates of written test/interview, downloading of call letter, result of written test/interview etc.
8. E-mail ID and Mobile number to be entered in online application form is mandatory. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. Candidates are advised to keep the e-mail ID and Mobile number entered compulsorily in the online application form, active for at least one year. **No change in the email ID or mobile number will be allowed once entered.** All future correspondence shall be made via E-mail and/or SMS only.
9. Applicants should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.
10. It is mandatory that eligible candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the training programme.
11. Applications as per the above procedure will only be entertained.
12. Applicants can send their Query related to this advertisement to email Id: recruitment@hecltd.com

IMPORTANT DATES

SNo.	Particulars	Date
1.	Online Registration Start Date	18.12.2018 (10.00 Hrs)
2.	Online Registration Closing Date	08.01.2019 (17.00 Hrs)
3.	Last date of Remittance of Processing Fee/Charge in Bank (for already registered candidates only)	10.01.2019 (17.00 Hrs)
4.	Last date of Submission of Payment details in Online Portal (for registered candidates only)	10.01.2019 (17.00 Hrs)
6.	Availability of Call Letter on website / E-mail ID	10-15 days before the date of Written Test/ Trade Test/ Task Observation Test/Aptitude Test
7.	Tentative Date of Written Test/Trade / Task Observation Test/Aptitude Test	Will be notified on website

Note:

1. Applicants are advised to check the career section of our website regularly for regular updates.
2. In order to avoid last minute rush, the candidates are advised to apply early enough. HEC LTD will not be responsible for network problems or any other problem in submission of online Application.
3. Mere fulfillment of the eligibility criteria will not confer any right on them for engagement and to be called for Written Test/ Trade Test/ Task Observation Test. Corporation reserves the right to raise the minimum eligibility standards, to fill or not to fill all or any of the above positions and cancel/restrict/ enlarge/ modify/ alter the recruitment/ selection process without any further notice or assigning any reasons whatsoever.
4. This is a purely training opportunity and there is no provision whatsoever of any employment in the company on the basis of this scheme.
5. Canvassing in any form will disqualify the candidature of the candidate.
6. Court of jurisdiction for any dispute will be Ranchi, Jharkhand.
