

**DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH,
CHANDIGARH ADMINISTRATION**

(Hospital Building), Sector 32-B, Chandigarh – 160 030 Ph. 0172-2665253-60 Fax No. 0172-2609360

PUBLIC APPOINTMENT NOTICE

LAST DATE FOR RECEIPT OF ON-LINE APPLICATIONS 25.10.2018 upto 05:00 P.M.

Online applications are invited for filling up the following Group 'C' posts of Staff Nurses on temporary basis, but likely to continue:-

GOVT. MEDICAL COLLEGE & HOSPITAL, SECTOR 32, CHANDIGARH GMCH-32, CHANDIGARH								
Name of the post	Pay Scale	No. of vacant posts						
		UR	SC	OBC	Ex-Service Man (ESM)			
					UR	SC	OBC	
Staff Nurse	Rs. 10300-34800 + 4600/- Grade Pay	99	07	41	12	03	16	
ESSENTIAL QUALIFICATION								
i) Diploma in General Nursing and Midwifery course from a recognized Board/ University/ Institution or equivalent. <p align="center">OR</p> B.Sc Nursing or equivalent from a recognized Board/ University/ Institution. <p align="center">AND</p> ii) Registered as Nurse and midwife with State Nursing Council.								
iii) ICT skill course essentially Required from NIELIT:- The Candidate should atleast one course out of the following courses from National Institute of Electronics Information Technology (NIELIT):- a) Awareness in Computers Concepts (ACC)-20 hours. b) Basic Computers Concepts (BCC)-36 hours. c) Course on Computer Concepts (CCC)-80 hours. d) CCC+ - 126 hours. e) Expert Computer Course (ECC)-200 hours.								

Abbreviations used: UR=Un-reserved, SC=Scheduled Caste, OBC=Other Backward Class, EXM=Ex-servicemen.

NOTE (1): Number of vacancies are subject to variation and can be increased or decreased.

NOTE (2): During probation of 03 years and extended period of probation, if any, the selected candidates will draw emoluments as per Punjab Government vide letter No.7/204/2012-4FP1/66 dated 15.1.2015 duly adopted by the Chandigarh Administration, Department of Personnel vide letter No.28/70-IH(7)-2015/14387 dated 10.7.2015 and Punjab Govt. Notification No. 7/204/2012-4FP1/1049 dated 21.12.2015 adopted by Chandigarh Administration vide No. 28/70-IH(7)-2016/1175 dated 18.01.2016 etc. as mentioned below :-

- In direct recruitment, the newly recruited employees will be paid Fixed Monthly Emoluments which will be equivalent to the minimum of the pay band or DC/Labour Rate whichever is higher of the post during three years probation period including extended probation period, if so, and grade pay, increment or any other allowances except traveling allowance will not be paid.
- After completion of probation period successfully, the employee will be entitled for minimum pay in pay band, including Grade Pay and all other allowances.
- Period of probation, and extension in probation period, if any, will not be counted towards period of service in the time scale.
- An employee already working under Chandigarh Administration having lien on any post will be entitled to salary of lien post during probation period on new post.
- The employee will be covered under New Defined Contributory Pension Scheme during probation period and he/she will be entitled to matching share by the Government.

1. HOW TO APPLY ON LINE

- (i) The candidate should apply only Online for the above said posts till **25.10.2018** upto 05:00 P.M.
- (ii) The application is to be filled up Online on website www.gmch.gov.in by clicking on 'VACANCIES'.
- (iii) Before filling up On-line application, the candidate must have his/her signatures & photograph scanned in the JPG format, which should not exceed in size i.e. (<20KB) and it has to be uploaded at the time of filling up of Online Application Form.
- (iv) On successful submission of form on the website www.gmch.gov.in, candidates are advised to retain one copy of the print-out of the Form, which will have Registration Number/Application ID printed on it, for further enquiry.
- (v) The candidates are directed to fill up all the columns carefully as the information once filled by the candidate will be treated as final and cannot be altered at any later stage. The information filled by the candidates while applying online will be treated as final.
- (vi) Online registration shall commence after one week from the date of Publication of this Advertisement and shall close on **25.10.2018** at 05:00 P.M.

2. AGE LIMIT AS ON 01.01.2018:

- a) 18-37 years.
- b) Age relaxation (upper limit) to the posts mentioned above will be given.
 - i) SC – Maximum five (05) years
 - ii) OBC – Maximum Three (03) years
 - iii) Any other category – As per Chandigarh Administration Rules

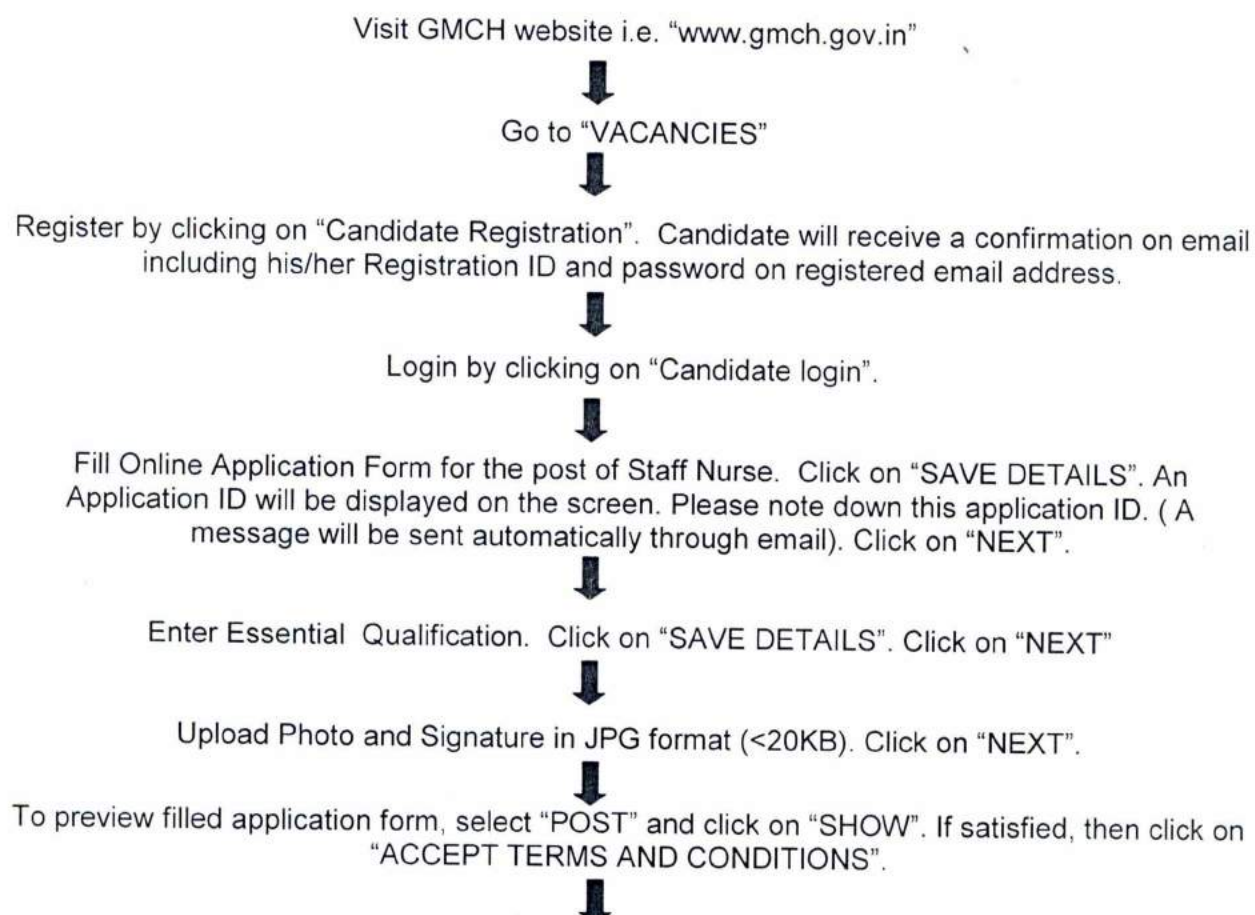
FOR EX-SERVICEMAN

As per Ex-servicemen Rules 1982. In case an eligible ex-serviceman is not available for recruitment against EXM vacancy, such a vacancy shall be filled in by recruitment of Lineal Descendent (LD of EXM) of an ex-serviceman in respective category, subject to the conditions mentioned in para 4 Punjab Recruitment of Ex-servicemen Rules 1982.

The candidature of the lineal descendent of Ex-Servicemen shall only be considered if he/she submits the Dependant Certificate to this effect duly issued by the respective Zila Sainik Welfare Board Officer as per specimen given in the GMCH Website i.e. www.gmch.gov.in. The Lineal Descendent Certificate issued by any other authority will not be considered and rejected straightway.

3. **PROCEDURE FOR FILLING ONLINE APPLICATION FORM AND DEPOSIT OF FEE:-**

Flow chart of steps for filling the application form online. All steps are mandatory to complete the application process.



For final submission click on "SUBMIT". After this user cannot change or alter application form.
Click on "NEXT"



To take print out of filled application form, click on "PRINT APPLICATION FORM"

PAYMENT OF APPLICATION FEE:

Click on online payment for application form for the post of Staff Nurse.



Accept Terms and Conditions mentioned on State Bank Collect Page and Click "PROCEED"



Select Application Fee for the post of Staff Nurse. Enter Application ID, Please ensure that Application ID is correct and matches the details of the candidate and fee calculated while filling online application form. In case of any discrepancy in the fee amount and application ID, application is liable to be rejected.



"Verify details" and confirm this transaction by clicking on "CONFIRM".



Select Payment method i.e. Credit Card/ Debit Card/Payment Wallet/ Internet Banking etc. and make payment (State Bank of India will levy transaction charges)



Take Print of Receipt of payment (candidate should keep receipt of payment of application fee with them for future reference).

II. IMPORTANT NOTE: Candidate can click on BACK button to edit or modify the information on each page of already filled before final submission.

NOTE:-

1. The candidates who belong to EXM (Ex-servicemen), PwD (Persons with Disabilities) and the names of candidates sponsored by (REE) Regional Employment Exchange, UT, Chandigarh are exempted for APPLICATION FEE.
2. The candidates should fill his/her Application form available on the GMCH website w.e.f. **12.11.2018**. He/she should fill up all the relevant fields in the form. No field/Column should be left blank.
3. Category of reservation should be entered in the prescribed column of the online application form. No addition or change of category of reservation will be allowed once form has been submitted.
4. **NO NEED TO SEND/SUBMIT HARDCOPY OF THE ONLINE APPLICATION.**

In case of difficulty in filling/submitting online application form/fee, candidates can contact following personnel:

**System Analyst, (Room No. 1201)
IT Centre, Level I, 'B' Block, Hospital Building,
Government Medical College & Hospital, Sector 32 B,
Chandigarh- 160030.
Tel. 0172 2601023-24, 2502112, 2505120
gmcc_32@yahoo.com**

For any other queries

Please contact phone no. 0172-2601023, 2504238, 2504242 on any working day from 9.00 am to 5.00 pm.

Office Superintendent (Estt. Branch-III) (Room No. 317)
Level III, 'D' Block, Hospital Building,
Government Medical College & Hospital, Sector 32 B,
Chandigarh- 160030.

III. APPLICATION FEE DETAILS:-

Category	
SC candidates for SC posts.	Rs. 250/- + Bank Charges, if any.
For all other categories	Rs. 500/- + Bank Charges, if any.

Note: Ex-servicemen (EXM), Persons with Disabilities (PwD) and the candidates, whose name will be sponsored by the Regional Employment Exchange (REE), UT, Chandigarh are exempted from Application fee.

(THE APPLICATION FEE, ONCE PAID, SHALL NOT BE REFUNDED)

4. RESERVATION AND RELAXATION:

- (i) The reservation and relaxation in the upper age limit will be given only for the category of the posts reserved for such categories, as per the instructions issued by the Chandigarh Administration from time to time.
- (ii) The SC/OBC candidates applying for un-reserved posts are not entitled to any relaxation in upper age limit, fee etc.
- (iii) The claim of the candidate belonging to SC and OBC categories will be considered only when the same is accompanied by the certificate issued by the Tehsildar/Executive Magistrate in the format prescribed for SC & OBC by the Government of India and should have the clause of non-creamy layer.
- (iv) The claim of candidates belonging to OBC category will only be considered if the Caste of OBC reflects in the U.T. OBC Chandigarh List (copy of notification issued by the Chandigarh Administration, Chandigarh (List is also displayed on the website i.e. www.gmch.gov.in for ready reference).
- (vii) Age will be relaxable by 5 years for Govt. Servants, who will apply through proper Channel & 10 years for widows/deserted women/women judicially separated from their husbands, who are not remarried. No age relaxation will be given to the employees of Board/Corporation/Autonomous Bodies etc.

5. RECRUITMENT CRITERIA:

SELECTION CRITERIA FOR THE POST OF STAFF NURSE FOR THE DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH, CHANDIGARH ADMINISTRATION (GMCH-32), CHANDIGARH		
PART-1		
Written Examination	:	70 Marks
THE WRITTEN TEST WILL CONSIST OF FOLLOWING SUBJECTS:		
i.	Subject Knowledge of concerned post (i.e. Nursing)	70 Marks
PART-2		
ii.	Practical Assessment type questions (From the relevant Fields)	30 Marks
	Grand Total	100 Marks
The minimum cut off (Bench Mark) for the written test for each category will be as under (i.e. Part 1 & 2):-		
	a. General Category	= 50%
	b. PH Category	= 45%
	c. SC Category	= 40%
Further, negative marking for each wrong answer is fixed as 0.25 (point two five) marks.		
The candidates who will pass in Part-1 however, failed in Part-2 will be treated as Disqualified/Not Eligible for counseling.		
The Final Merit list will be prepared on the basis of marks obtained in Part-1 (70 Marks) and Part-2 (30 Marks) who will qualified in both tests (i.e. Part-I and Part-II). Thereafter, the candidates will be called for Counselling as per their merit in the ratio of 1:3.		
The hardcopy of the application will only be invited strictly as per the merit of the written test in the ratio of 1:5 to check the Essential Qualification, Age, and Verification of Documentary proof. In case, they do not fulfill the eligibility criteria, overage, etc. their candidature will be rejected straightway.		
Thereafter, the candidates will be called for Counselling as per their merit in the ratio of 1:3.		

The original documents of the shortlisted candidates will be checked at the time of Counseling and if any candidate failed to produce the original documents at the time of Counselling their candidature will be rejected straightway and the decision of the committee will be final.

THERE WILL BE NO PERSONNAL INTERIVEW

6. OTHER GENERAL CONDITIONS:

- i) The candidates who are willing to apply for the above said posts must have the Essential Qualification, Caste Certificate, ICT Skills, Registration with State Nursing Counsel etc. stated above, as the case may be as on **25.10.2018** i.e. last date of receipt of Online applications otherwise their candidature will be rejected straightway.
- ii) It is made clear to all the candidates that their candidature is provisional and further subject to the fulfillment of eligibility criteria, age, verification of documentary proof. In case, they do not fulfill the eligibility criteria, overage, their candidature will be rejected straightway and they do not fulfill the eligibility will not be called for Counselling under any circumstances.
- iii) The numbers of posts and reservation thereof are tentative and can be increased or decreased. The department reserves the right to reject/cancel any application or withdraw the posts at any time without assigning any reasons or without any notice whatsoever and under this situation, no application fee will be refunded.
- iv) No TA/DA etc. will be paid to the candidates, who are called for the Written Test, Counselling etc.
- v) **The Written Test will be held in CHANDIGARH ONLY.** Candidates with valid Application shall be issued Call Letters/E-Admit Cards on GMCH website. These should be downloaded by the candidates directly from the GMCH website www.gmch.gov.in by clicking at link "VACANCIES" by entering his/her Registration Number/Application ID and Date of Birth. Call letters/Admit Cards will not be sent by post.
- vi) The claim of candidates belonging to OBC category will only be considered if the Caste of OBC reflects in the Chandigarh OBC list (List is also displayed on the website i.e. www.gmch.gov.in for ready reference).
- vii) Mere appearance in the written test does not imply that the candidates are eligible for the post. The candidature of the candidates who have applied online and further appeared in the written test are provisional and further subject to fulfillment of eligibility criteria and verification of original documents.
- viii) Candidates applying under any of the reserved category viz SC /OBC will be considered subject to submission of Caste Certificate on a prescribed format issued by the Competent Authority. OBC candidates should not belong to Creamy Layer. The Caste of OBC candidates must reflects in the Chandigarh OBC list (List is also displayed on the website i.e. www.gmch.gov.in for ready reference) failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
- ix) The provisional final list of Eligible Candidates will be prepared on the basis of marks obtained in Part-1 (70 Marks) and Part-2 (30 Marks) which will be displayed on the GMCH website of this institute for the information of candidates. In case two or more candidates secure equal marks/merit at last point, the candidate elder in age, will be considered for selection. Waiting lists will also be prepared in each category. Thereafter, the candidates will be called for Counselling in the ratio of 1:3 from the Provisional Merit List of Eligible Candidates.
- x) There will be no personal interview, however, counseling as per merit will be held for verification of original documents of the shortlisted candidates.
- xi) The shortlisted candidates must bring all original certificates along-with one set of photocopy self attested. All the original certificates/documents will be verified at the time of Counselling if any candidate failed to produce the original certificate the candidature will not be considered and rejected straightway. The decision of the Counselling Committee will be final.
- xii) No separate letter for Written Test, inviting of Hard copies & Counselling etc. will be sent. However, the information will be sent on their respective E-mail ID as well as displayed on the GMCH website. If any candidate failed to check his/her E-mail ID as well as website of GMCH, no request in this regard will be considered and the candidature shall liable to be rejected straightway.
- xiii) Candidates are required to have a valid personal e-mail ID which should be kept active during the recruitment process, as **all the information relating to recruitment of the said posts will be available only on On-Line.** The candidates should ensure that the e-mail ID is not shared or mentioned to any other person. It is requested not to use any other person's e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying.
- xiv) The eligible candidates are required to bring all the certificates/testimonials in original, in support of their qualification, experience and date of birth etc. and also NO OBJECTION CERTIFICATE from the present employer, if working in the Govt./Semi Govt./Corporate

Body/Undertaking of the Central/State Govt. and in absence of which the candidate will not be allowed to appear for Counselling. All the original certificates/documents will be verified at the time of Counselling.

Note:

1. No Hard copy of the Online application form photocopies of certificates/testimonials are required to be submitted by the candidates. These documents will be demanded later on as per the merit of the Written Test.
2. The applications received other than through Online process will not be entertained and rejected summarily.
3. All the information such as download of admit card, written test, inviting hard copy of application, date of counselling etc. will be uploaded on the GMCH website i.e. www.gmch.gov.in Further the such information will also be sent on registered E-Mail ID of the candidates as provided by them while applying online. Therefore all the applicants are instructed to get in touch with the GMCH Website as well as their E-Mail ID for future update.
4. Though every step have been taken to ensure the accuracy of the advertisement, still the department reserve the right to deal with any error that may have crept in accordance with the existing notified Recruitment Rules of the department as well as approved Selection Criteria.
5. For Technical Assistance regarding Online submission in case of any difficulty/enquiry, please contact phone no. 0172-2665253-58, 2601023 Ext. 5120, 2112, 4238, & 4242 on any working day from 9.00 am to 5.00 pm.


Director Principal,

Dated: 18 SEP 2018

Advt. No. GMCH/Estt.-III/EA4/2018/ 40112