

Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III, New Delhi-110 020

Advertisement for the post of Caretaker purely on contractual / outsourced basis.

Offline applications are invited for the post of CareTakers purely on Contractual basis (to be outsourced to the Department of Women & Child Development (DWCD), Govt. of NCT of Delhi). The Last date of receipt of the application(s) is 01.10.2018.

Applicants are required to fill the Application Form available with this advertisement and submit the duly-filled-in form along with photocopies of the self attested documents related to their qualification, experience, Aadhaar Card, PAN Card etc. wither by Post/ or in Person at ICSIL Okhla Office as per address mentioned below:

Reception
Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III,
New Delhi-110 020

The essential details of the job is as under :-

S. No.	Name of Post	Qualification	Age	Experience	Job Description	Gross Wages (As per minimum wages act of Govt. Of NCT of Delhi (Rs.))	Number of Posts
01.	Caretakers	Minimum 10 th Passed from any Board. Preference will be given to those having Military/Police Services.	25 – 40 years	Should have practical Experience of working as Caretakers	01. Handle Juveniles with love and affection. 02. Take proper care and look after the welfare of juveniles. 03. Maintain discipline in the Institution. 04. Maintain sanitation and hygiene. 05. Implement daily routine in an effective manner. 06. Look after the security and safety arrangements of the institution including the watch and ward of juveniles. 07. Escort juveniles, whenever they are required to go out of the institution. 08. Be liable for departmental action for :- - Willingly or negligently permitting an inmate to escape. - Giving or attempting to give an inmate or taking out or attempting to take out, from the institution any article not allowed by the Superintendents. - Wilful disobedience or neglect of any rules,	13,896/- (EPF & ESI will be deducted from this amount as application)	Minimum 41 (Forty One)

					regulations or orders. 09. Any other duty assigned by the Department/ Superintendent.		
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TERMS & CONDITIONS:-

01. Applicants are required to apply OFFLINE from 10/09/2018 to 01/10/2018.
02. One time Registration Fees of Rs. 1,000/- (Non-refundable) shall be taken at the time of final Joining.
03. The interested applicants are advised to go through the Eligibility Criteria's carefully and ascertain themselves regarding their eligibility.
04.
 - i) The finally selected candidates shall be considered for deployment on purely contractual/outsourced basis in Department.
 - ii) The final selection of candidates for the panel will be based on the performance in the interaction, scrutiny of documents of their age, qualification, experience etc. and as found eligible as per prescribed criteria.
05. ICSIL does not guarantee deployment of all shortlisted candidates.
06. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
07. The place of deployment will be anywhere in Delhi. They may work in shift(s) / rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL.
08. The Candidates must bring following documents (in Original and one copy of self attested documents) on the date of interaction for verification purpose otherwise they will not be allowed to appear in the interaction.
 - i. Class 10th Passed Certificate (Both Provisional and Mark Sheet – minimum qualification required).
 - ii. Experience Certificates of work done as Aya (if any).
 - iii. Pan Card
 - iv. Aadhaar card
 - v. One Passport size photograph
09. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhaar Card. In case the candidate has changed her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
10. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
11. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.

12. Validity of Panel so prepared against this advertisement shall be 6 Months from the date of publication.
13. ICSIL has the right to withdraw this advertisement at any time.
14. Last Date of submitting the application form is 01/10/2018.