

Gujarat High Court English & Gujarati Stenographer Gr III Exam Pattern

SCHEME OF EXAMINATION :

(A) Stenography / Skill Test :

[Tentatively scheduled on 25/11/2018]

- (a) The Selection will be made on the basis of performance in **Stenography Test of 60 Marks**. The particular thereof, is as follow :

Post	Duration of Dictation per passage	Total Passages	Speed of Dictation	Words per passage	Total Transcription Time
English Steno. Grade-III	4 minutes	2	100 w.p.m.	400	50 minutes
Gujarati Steno. Grade-III	4 minutes	2	75 w.p.m.	300	60 minutes

- (b) For Gujarati Stenographer Grade-III, at the time of transcription, Candidates will be facilitated with 'Gujarati Indic Input Tools (MS Office Indic Version) Fonts and they can use any of the following Keyboard/Layout :

- Gujarati Inscript
- Gujarati Typewriter
- Gujarati Typewriter (G)
- Godrej Indica
- Remington Indica
- Special Characters
- Gujarati Tera font

Note: Candidates will not be allowed to use Gujarati Transliteration (Phonetic) Fonts.

- (c) Candidates appearing for the Stenography/Skill Test shall have to take the Dictation in **Shorthand Notations only**, and those detected to be taking / have taken dictation in longhand, would be disqualified forthwith.

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- (d) Candidate shall have to secure minimum **50% Marks** in the Stenography Test.
- (e) In case, large number of Candidates qualify in the succeeding tiers of Examinations, it will be open for the High Court to restrict the number of Candidates, as deemed necessary, according to Merit, for the Next Stage of the Recruitment Process.

(B) Viva-voce Test :

[Tentatively scheduled in the month of **January / February, 2019**]

- (i) Viva-voce Test shall be of **40 Marks**.
- (ii) Suitability of the Candidates, at the Viva-voce Test, will be assessed on the basis of one's Mental Alertness, General Knowledge, Current affairs, Clear and logical exposition, Skills, Ethics, Power of assimilation, Power of communication, Character and Analytical ability, **Knowledge of Gujarati, Hindi & English Language** etc.
- (iii) For being eligible to be included in the Final Merit List, the Candidate shall have to obtain minimum **25% Marks** in the Viva-Voce Test (Oral Interview).