

No. A. 11019/2/2017-DTE(SW)
GOVERNMENT OF MIZORAM
DIRECTORATE OF SOCIAL WELFARE

Dated Aizawl, the 26th July, 2018.

ADVERTISEMENT

Application are invited in prescribed form for different posts under Poshan Abhiyan from bonafide Citizens of India and eligible candidates for the following posts on contract basis for State/District and Block Level Nutrition Resource Centre under Social Welfare Department for a period of 1 (one) year extendable till the closing of the Mission by the Government of India as shown below.

1. State Nutrition Resource Centre :

Sl. No	Name of Post	No of Post	Qualification	Desirable & Age limit	Monthly Salary (fixed)
1	Consultant (Planning, Monitoring & Evaluation)	1	<ul style="list-style-type: none"> • PG degree / Diploma in Management / Computer Applications / Computer Science or B. Tech. / B.E. in I.T. / Computer Engineering or PG in Science with formal training on IT/Computer with at least 55% marks • At least 3 years experience in IT/ICT System implementation and analysis • Project management experience. • Extensive experience in development and implementation of Web-based applications and mobile applications and demonstrated knowledge and proficiency in M&E methodologies. • Excellent oral and written communication skill in English and conversant in local language. • Good computer skill 	<ul style="list-style-type: none"> • 5 years of experience in IT system implementation and analysis. • Experience in managing large scale technology implementation in Government. • Experience of working with Government / Govt. Organizations. • Experience in implementation of mobile technology for community health or nutrition (m-Health) programs. • Knowledge of statistical software packages (e.g. SPSS, STATA, etc.) • Knowledge of project management techniques. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	60,000/-
2	Consultant (Health & Nutrition)	1	<ul style="list-style-type: none"> • PG degree in Nutrition / Public Health / Social Sciences / Rural Development Community Medicine with at least 55% marks. • At least 3 years experience in planning, Implementation and Monitoring of Child and Women nutrition programmes. • For applicants with PhD (in nutrition related subjects), 3 years of doctoral time would be counted as 3 years of experience. 	<ul style="list-style-type: none"> • 5 years of experience of working in nutrition / public health/social development • Experience of working with Government / Government organizations / inter organizations. • In-depth knowledge of key nutrition issues and nutrition programmes, • Knowledge of project management techniques supportive supervision. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	60,000/-

			<ul style="list-style-type: none"> • Expertise in MS Office including Word, Excel and PowerPoint. • Good understanding of decentralized planning and Supportive supervision. • Excellent oral and written communication skills in English and ability to converse in local language. 		
3.	Consultant (Financial Management)	1	<ul style="list-style-type: none"> • CA/CS/CMA (CWA) or MBA (Finance) from reputed institute with at least 55% marks • At least 3 years qualification experience out of which 1 year should be in Government/PSU/international agencies. • Exposure to budgeting, audit and treasury functions. • Knowledge of State budgetary, treasury and finance rules. • Expertise in MS Office including word, Excel and Power Point. <p style="text-align: center;">OR</p> <p>Government employees retired as Under Secretary (Pay Level-11) or equivalent with at least 5 years experience of financial management/budget/Government treasury accounting.</p>	<ul style="list-style-type: none"> • 5 years of experience in finance management • In depth knowledge and expertise in financial management, internal controls/ systems development & implementation, government treasury accounting, auditing & reporting, taxation, general management and ability to resolve problems or situations that requires the exercising of good judgement. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	60,000/-
4.	Consultant (Capacity Building & BCC)	1	<ul style="list-style-type: none"> • PG degree in Social Science/ Health Communication /Mass Communication /Rural Development that includes courses on training/capacity building management in nutrition/public health with at least 55% marks • At least 3 years experience in planning and implementing behavior change communication and capacity building interventions in public health/nutrition programmes. • Expertise in MS Office including Word, Excel and PowerPoint. • Professional experience in planning, implementation and monitoring of training programs and state and district levels. 	<ul style="list-style-type: none"> • 5 years of experience of working in nutrition/public health/social development programme. • Good knowledge and understanding of public health / nutrition programmes. • Experience of working with Government/Government organizations /international agencies. • Knowledge of project management techniques • 18-35 yrs. relaxable by 5 yrs. for SC/ST... 	60,000/-

			<ul style="list-style-type: none"> • Excellent oral and written communication skills in English and ability to coverage in local language. 		
5.	Consultant (Procurement)	1	<ul style="list-style-type: none"> • PG degree in supply chain Management/MBA with specialization in Operations /Supply chain Management • At least 3 years experience in application maintenance / 4 years experience in supply chain management and procurement planning. • Experience of working with front line workers of Government Department and training on IT / Mobiles/Computers • Problem solving skills. • Good oral and written communication skills in local language. • Computer literacy a must. <p style="text-align: center;">OR</p> <p>Government employee retired as Under Secretary (Pay Level – 11) or equivalent with at least five years experience in procurement.</p>	<ul style="list-style-type: none"> • 5 years experience in working on technology and software application support • Proven ability to successfully handle multiple tasks specially IT and supply chain Management, within a team with attention to detail. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	60,000/-
6.	Accountant	1	<ul style="list-style-type: none"> • PG degree in Commerce/Accounting/CW A-Inter/CA-Inter with at least 50% marks. • At least 3 yrs. experience in accounting with exposure in budgeting & audit out of which 1 (one) yr. should be in Government/PSU. • Expertise in MS Office including Word, Excel and PowerPoint. <p style="text-align: center;">OR</p> <p>Government employees retired as Accountant with at least five years experience / Accounts Officer / Audit Officer with at least 3 year experience.</p> <ul style="list-style-type: none"> • Computer literacy Must. 	<ul style="list-style-type: none"> • 5 years experience in accounting with exposure in budgeting & auditing. • Knowledge of administrative system and procedures of the Central Government, any accounting software will be an added advantage. • Strong computer skills, especially in the use of MS word and Excel. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	30,000/-
7.	Project Associate	1	<ul style="list-style-type: none"> • Graduate in Computer Science or IT • At least 2 years work experience in the relevant field • Formal training in IT/mobile applications • Experience in working with technology and software application support. 	<ul style="list-style-type: none"> • PG Degree in Computer Science or IT with 3 years experience in application maintenance and support, • Proven ability to successfully handle multiple tasks within a team environment and great attention to detail. • Problem solving skill must. 	25,000/-

			<ul style="list-style-type: none"> • Previous experience in working with front line workers of Government Department and training on IT/Mobiles/Computer • Good oral and written communication skills in local language. • Computer literacy must. 	<ul style="list-style-type: none"> • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	
8.	Secretarial Assistant / DEO	2	As per State norm	18-35 yrs. relaxable by 5 yrs. for SC/ST.	15,000/-
9.	Office Messenger / Peon	2	As per State norms	18-35 yrs. relaxable by 5 yrs. for SC/ST.	8,000/-

2. District Level Nutrition Resource Centre (for Lawngtlai, Siaha, Aizawl, Champhai & Mamit District):

Sl. No	Name of Post	No of Post	Qualification	Desirable & Age limit	Monthly Salary (fixed)
1	District Coordinator	5	<ul style="list-style-type: none"> • Graduate or Certification / Diploma in Computer Science or IT • At least 2 years experience in application maintenance & support. • Good oral and written communication skills in local language. • Computer literacy must. • Willingness to travel a must. • Mandatorily local candidates should be engaged. 	<ul style="list-style-type: none"> • 4 years experience in application maintenance and support. • Formal training on IT/Computer. • Experience working with Technology and Software application support. • Proven ability to successfully handle multiple tasks within a team environment. • Great attention to detail and problem solving skills. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	30,000/-
2	District Project Assistants	5	<ul style="list-style-type: none"> • Graduate degree / Post Graduate Dip. in Management / Social Science / Nutrition. • Minimum 2 years work experience of capacity building, with Supervisory skills. • Good oral and written communication skills in local language and fair skills in English. • Good Computer skills/ Knowledge of Internet/Email. • Ability to work in a team and willingness to travel extensively. • Mandatorily local candidates should be engaged. 	<ul style="list-style-type: none"> • 3 years experience of working in social programme. • Experience of working on Government programme in the social sector health, nutrition, education, water and sanitation. • 18-35 yrs. relaxable by 5 yrs. for SC/ST. 	18,000/-

3. **Block Level Nutrition Resource Centre :**

For Lawngtlai – Lawngtlai, Chawngte, Sangau, South Bungtlang

For Siaha – Siaha & Tuipang

For Aizawl – Aibawk, Aizawl Urban, Darlawn, Phullen, Thingsulthliah, Tlangnuam

For Champhai – Champhai, Khawbung, Khawzawl, Ngopa

For Mamit – Reiek, W. Phaileng, Zawlnuam

Sl. No	Name of Post	No of Post	Qualification	Desirable & Age limit	Monthly Salary (fixed)
1	Block Coordinator	19	Graduate • At least 2 years experience of working with Technology and Software Application support. • Good oral and written communication skills in local language. • Mandatorily local candidates should be engaged.	• Formal training on IT/Computer. • Worked with front line workers in any Social Development Program of Government. • Proven ability to successfully handle multiple tasks within a team environment. • Attention to detail and problems solving skills. • 18-35 yrs. relaxable by 5 yrs. for SC/ST.	20,000/-
2	Block Project Assistants	19	Graduate • At least 1 year experience of working with Community / Local Government. • Good oral and written communication skills in local language. • Mandatorily local candidates should be engaged.	• Worked with front line workers in any Social Development Program of Government. • Proven ability to successfully handle multiple tasks within a team environment. • Attention to detail and problems solving skills. • 18-35 yrs. relaxable by 5 yrs. for SC/ST.	15,000/-

The prescribed application forms are available at the Reception Counter of Directorate of Social Welfare, Laipuitlang, Aizawl on a cash payment of ₹ 30/- from 30.7.2018. The application form which is duly filled in should be submitted on or before 17.8.2018. District weightage as per the Government of Mizoram norm will be applied.


(**LALDIKKIMI**)


Director
Social Welfare Department
Mizoram : Aizawl.

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: Dated Aizawl, the 26th July, 2018.

Copy to:-

- 1) P.S. to Minister, Social Welfare Department.
- 2) P.S. to Commissioner & Secretary, Social Welfare Department.
- 4) P.S. to Additional Secretary, Social Welfare Department.
- 5) Director, I & PR for publishing the advertisement in the Local Daily Newspaper 1) Vanglaini, and 2) The Aizawl Post for 2 consecutive days.
- 6) The Under Secretary, Social Welfare Department.
- 7) Notice Board of Directorate of Social Welfare.


Director
Social Welfare Department
Mizoram : Aizawl.