



OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT

RISHI BANKIM CHANDRA CHATTERJEE ROAD

BARASAT, KOLKATA - 700 124.

Phone : 2552-3211

2562-3535

Fax No : 2562-6900

Email : barasat_05@yahoo.com

info@barasatmunicipality.org

Website : www.barasatmunicipality.org

Date : 23/07/2018

Memo No. 717 - BM / 29 / 2018 - 19



From : Shri Sunil Mukherjee
Chairman, Barasat Municipality

RECRUITMENT NOTICE

Applications in the prescribed format are invited from the citizen of India preferably from the District of North 24 Parganas / Barasat having requisite qualification, experience. The candidate may apply for the post as prescribed in this notice within 15 (fifteen) days from the date of notification. Application by e-mail is not acceptable from the intending candidates. Applications will not be accepted after 15 (fifteen) days by hand and 18 (eighteen) days by post respectively. This is reiterated that conditional or incomplete or suspicious applications will not be considered. All other criteria are mentioned hereunder for information of all concerned.

Sl. No.	Name of post	No. of vacancies	Academic Qualification	Age	Scale of Pay	Selection procedure
1	Sub Assistant Engineer	1 (OBC 'B')	The candidate have a Diploma in Civil Engineering from any Institution recognized by the Govt.	Min. 24 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 9,000 - 40,500/- G.P - 4,400/-	Qualification, Written Test, Interview
2	Clerk	3 (UR - 2, SC - 1)	The candidate have passed Madhyamik or equivalent examination from any Board recognized by the Govt. Preference shall be given to them who know typing and knowledge in computers.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,600/-	Qualification, Written Test, Interview including computer knowledge

3	Typist	1 (UR)	The candidate have - a) passed Madhyamik or equivalent examination from any Board recognized by the Govt. b) English typing speed of 30 words per minute and Bengali typing speed of 20 words per minute and c) knowledge of working with computers	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,600/-	Qualification, Written Test, Interview, Computer Test
4	Driver	4 (UR - 2, SC - 1, OBC 'A' - 1)	The candidate have heavy driving license with an experience of not less than five years and have passed Class VIII from any school recognized by the Govt. Departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment, working in the pay scales below to Motor Driver, shall also be eligible to compete along with the other candidates.	Min. 20 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,300/-	Qualification, Written Test, Physical Ability Test, Experience, Interview
5	Pump Operaor	7 (UR - 3, SC - 2, OBC 'A' - 1, OBC 'B' - 1)	The candidate have Electrical Workmanship Certificate from any I.T.I recognized by the Govt. and have educational qualification of Class VIII pass from any Govt. recognized Institution.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,100/-	Qualification, Written Test, Interview



6	Pipe Line Mistry	1 (OBC 'B')	The candidate has passed of Class VIII from any Govt. recognized Institution and Certificate in Plumbing Trade from any I.T.I recognized by the Govt.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,100/-	Qualification, Written Test, Interview
7	Assistant Mistry	5 (UR - 2, SC - 1, ST - 1, OBC 'B' - 1)	The candidate have Certificate in Tube Well [for Assistant Mistry (for Hand Tube Well) / Plumbing (for Assistant Mistry (Pipeline))] Trade from any I.T.I recognized by the Govt. and have educational qualification of Class VIII pass from any Govt. recognized Institution.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 1,900/-	Qualification, Written Test, Interview
8	Assistant Tubewell Mistry	1 (UR)	The candidate have passed of Class VIII from any Govt. recognized Institution and Certificate in Tube-Well Trade from any I.T.I recognized by the Govt.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 1,900/-	Qualification, Written Test, Interview
9	Mazdoor	20 (UR - 7, UR Meritorious Sportsman - 1, SC - 5, ST - 2, OBC 'A' - 3, OBC 'B' - 2)	The candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Govt. recognized Institution. Preference shall be given on good physique and sportsmanship.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 4,900 - 16,200/- G.P - 1,700/-	Qualification, Written Test, Interview



10	Light Supervisor	1 (UR)	The candidate have passed Electrician Certificate Course from any Institution recognized by the Govt. and have also passed Class VIII from any Govt. recognized Institution.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,300/-	Qualification, Written Test, Interview
11	Pipe Line Inspector	1 (UR)	The candidate have passed Madhyamik or any equivalent examination from any Institution recognized by the Govt. Preference shall be given to them having a Diploma in Civil Engineering or Mechanical Engineering from any Institution recognized by the Govt. and having experience in Civil Engineering or Mechanical Engineering.	Min. 24 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,600/-	Qualification, Written Test, Interview
12	Tubewell Mistry	1 (UR)	The candidate have passed of Class VIII from any Govt. recognized Institution and Certificate in Tube-Well Trade from any I.T.I recognized by the Govt.	Min. 18 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms	Rs. 5,400 - 25,200/- G.P - 2,100/-	Qualification, Written Test, Interview



13	Assessment Inspector	1 (UR)	<p>The candidate have diploma in Surveyorship from any Institution recognized by the Govt.</p> <p>Departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment working in the pay scales below to Assessment Inspector, shall also br eligible to compete along with the other candidates.</p>	<p>Min. 25 years and Max. 40 years as on 01.01.2018 and relaxation in age of SC/ST/OBC candidates as per Govt. norms</p>	<p>Rs. 5,400 – 25,200/- G.P – 2,900/-</p>	<p>Qualification, Written Test, Interview</p>
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 Chairman
 Barasat Municipality
Chairman
 Barasat Municipality



Notes:

- The upper age limit of the above mentioned posts will be 40 years as on 01.01.2018. Age relaxation will be given for the reserved candidates as per Govt. Rules.
- Application forms not properly filled in or incomplete application forms will be liable for cancellation.
- Candidates should apply in the prescribed format which can be downloaded from the website www.barasatmunicipality.org in A4 size paper along with self-attested photocopies of all testimonials and certificates issued by the competent authority i.e.
 1. Proof of age (Birth Certificate) / Madhyamik Admit Card,
 2. Voter ID Card
 3. All necessary Marksheet of all education qualification
 4. Caste Certificate
 5. Experience Certificate, if any
 6. NOC of Employer wherever applicable.
- Candidates must paste one self-attested photograph on proper place of application format.
- Application should reach on the following address by Post or by hand in the Receive & Despatch Section of this Municipality. All applications should be addressed to:
The Chairman, Barasat Municipality, R. B. C. Road, P.O - Barasat, Dist. - North 24 Parganas, Kolkata - 700124
- Application fees of Rs. 100/- (Rs. 50/- for reserved category candidates) will have to pay as application fee through crossed Indian Postal Order. The said amount is non refundable.
- Candidates are requested to view the website of Barasat Municipality www.barasatmunicipality.org for further details.
- The application should be superscribed as "Application for the post of". The application received after 5.00 p.m. on the last day will not be considered.
- Canvassing of candidature of any candidate will be liable for rejection.


Chairman
Barasat Municipality
Chairman
Barasat Municipality



APPLICATION FORM

To
The Chairman
Barasat Municipality
P.O – Barasat, Dist. - North 24 Parganas
Kolkata – 700124

Paste self
attested recent
passport size
- colour
photograph

Application for the post of

1. Name (In Capital Letter):

2. Father's / Husband's Name (In Capital Letter):

3. i) Date of Birth:

D	D	M	M	Y	Y	Y	Y

ii) Age as on 01.01.2018:

Years	Months	Days

4. Gender (Male / Female):

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5. Caste / Category (✓):

Gen	SC	ST	OBC – A	OBC – B	PH

6. Address:

i) Present Address (In Capital Letter):

Pin

ii) Permanent Address (In Capital Letter):

Pin

7. Contact / Mobile No.:

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8. Email ID (if any):

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9. i) Qualification:

Sl. No.	Name of the examination passed	Board / University	Year of passing	Subject	Total marks obtained	Percentage
1						
2						
3						
4						
5						

ii) Computer Knowledge:

Sl. No.	Name of Institution	Name of Course	Year of passing	Course duration
1				
2				
3				
4				

10. Experience (if any):

Sl. No.	Name of the organization	Date of joining	Total working period (In years)	Designation and job description
1				
2				
3				
4				

Declaration:

I hereby declared that the particulars furnished above are true and correct to the best of my knowledge and belief. If any particular furnished is found wrong at any stage, my candidature is liable to be cancelled.

Place :
Date :

Signature of Applicant