

APPLICATION FOR THE POST OF PRIMARY SCHOOL TEACHER

MEDIUM: _____

Category: GEN/OBC/ST/PH _____

Sex: _____

(PLEASE FILL ALL THE PARTICULARS IN BLOCK LETTERS ONLY)

1. FULL NAME (as recorded in the matriculation certificate) : _____
2. FATHER'S NAME : _____
3. MOTHER'S NAME : _____
4. DATE OF BIRTH : _____ IN WORDS _____
5. AGE AS ON : _____ YEARS _____ MONTHS _____ DAYS
6. WHETHER AGE RELAXATION CLAIMED: Yes/No, If yes _____ category.
7. MAILING ADDRESS : _____
PIN CODE _____ PHONE NO. _____
8. PERMANENT ADDRESS : _____
PHONE NO. _____
- E-mail Id: _____ AADHAR NO: _____
9. IF ST/OBC OF A & N ISLANDS, ATTACH CERTIFICATE _____
10. EMPLOYMENT EXCHANGE REGN. NO. (ATTACH COPY). _____

RECENT PASSPORT SIZE SELF
ATTESTED PHOTOGRAPH
WITH NAME & DATE
PRINTED ON IT

11.

EDUCATIONAL & PROFESSIONAL QUALIFICATION	BOARD / UNIVERSITY	YEAR OF PASSING	MARKS OBTAINED UNI. / BOARD	MAXIMUM MARKS	MAX MARKS AS PER SCHEME	SELF MARKING	REMARKS (FOR OFFICE USE)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1. SECONDARY / MATRIC (10 th)					10		
2. SR. SECONDARY OR EQUIVALENT (12 th)					30		
3. JBT					25		
4. Graduation					05		
5. B.Ed					05		
6. Master Degree					05		
7. teaching EXPERIENCE (IF ANY) [Please see para 14 of instruction					10		
8. Central Teacher Eligibility Test	Central Board of Secondary Education, New Delhi only				10		
9. Grand TOTAL					100		

12. UNDERTAKING OF THE APPLICANT: (A) I AM WILLING TO AND MY HEALTH AND FAMILY CIRCUMSTANCES PERMIT ME TO SERVE AT ANY PLACE IN THE ANDAMAN AND NICOBAR ISLANDS. (B) THE INFORMATION GIVEN BY ME IS TRUE AND I AM SOLELY RESPONSIBLE FOR ITS ACCURACY. I AM AWARE THAT IT IS AN OFFENCE TO FURNISH ANY FALSE INFORMATION OR TO SUPPRESS ANY MATERIAL INFORMATION HEREIN FOR WHICH CRIMINAL PROCEEDINGS MAY BE INITIATED AGAINST ME, IF NECESSARY, BESIDES CANCELLATION OF MY CANDIDATURE / APPOINTMENT.

No of documents enclosed: Nos.

DATE:

PLACE:

FULL SIGNATURE OF THE APPLICANT

CANDIDATE SHOULD GET HIS / HER APPLICATION VERIFIED BY THE VERIFICATION OFFICER, AS NOTED OVERLEAF

FOR OFFICE USE ONLY

MARKS FOR ACADEMIC & PROFESSIONAL QUALIFICATIONS (out of 100) : _____

SIGNATURE
MEMBER-1, VERIFICATION TEAM
(NAME:
DESIGNATION:

SIGNATURE
MEMBER-2, VERIFICATION TEAM
(NAME:
DESIGNATION:

SIGNATURE
MEMBER-3, VERIFICATION TEAM
(NAME:
DESIGNATION:

Mention reason for variation from candidates self marking if any	Mention reason for variation from 1 st Verification, if any	Mention reason for variation from 2 nd Verification, if any
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Final Marks:.....



Received application for PST from Ms. / Mr. _____ with _____ No. of enclosures.

Date :

Signature of receiving officer

DETAILED INFORMATION / INSTRUCTIONS FOR THE APPLICANT:

- The Directorate of Education, A&N Admn, Port Blair invites applications from eligible CTET pass candidates in the prescribed form for the post of PRIMARY SCHOOL TEACHER as per details given below:

PRIMARY SCHOOL TEACHER

(No. of Vacancies : **224 (Gen- 119, OBC-81 & ST-24)**)

Details of breakup of vacancies is as under :

S.No	Medium	No. post vacant			
		Gen	OBC	ST	Total
1	Hindi	45	32	12	89
2	English	46	32	12	90
3	Bengali	28	17	--	45
Total		119	81	24*	224

Backlog vacancy 10 (Ten) in ST Quota included in the 24

Age Criteria:

- Not exceeding 30 years as on the last date of application viz. as per Recruitment Rules.
- The age relaxation allowed as per Administration Circular dated 19.09.2011 will be available as per the conditions stipulated therein.
- Relaxable for Govt.servants upto five years in accordance with the instructions or orders issued by Central Govt. from time to time.**
- Age relaxation is also allowed to ST/OBC/PH candidates as admissible under rules/instructions of GOI**

Note:- 09 (Nine) posts are reserved for Locomotors disability & cerebral palsy (i.e., OL, BL, MW, OA). This is common to all irrespective of medium and selection is made from the interse merit of candidates.

ABBREVIATION:

OL – One leg affected. (R or L)

BL – Both legs affected but not arms.

MW – Muscular weakness & limited to physical endurance.

OA – One arm affected (R or L)

The minimum degree of disability in order for a person to be eligible for any concession of / benefits would be 40%.

Note:- The vacancies above indicated are tentative may vary at the time of appointment.

SCALE OF PAY : Level- 6

Entry Pay – ₹35,400/-

Educational Qualifications

ESSENTIAL:

- Senior School Certificate Examination (class XII Pass) with atleast 50% marks from a recognized Board/Institution and two years Diploma in Elementary Education (by whatever name known).

OR

Senior School Certificate Examination (Class XII pass) with atleast 45% marks from a recognized Board/Institution and two years Diploma in Elementary Education, in accordance with the NCTE(Recognition Norms and Procedure), Regulations 2002.

OR

Senior School Certificate Examination (Class XII pass) with atleast 50% marks from a recognized Board/Institution and four years Bachelor of Elementary Education (B.El. Ed)

OR

Senior School Certificate Examination (Class XII pass with atleast 50% marks from a recognized Board/Institution and two years Diploma in Education (Special Education).

OR

Graduation and two years Diploma in Elementary Education (by whatever name known)

- Knowledge of Hindi.
- Should have studied in the concerned medium of instruction up to Secondary level.
- Pass in the Central Teacher Eligibility Test (CTET), conducted by the appropriate Government in accordance with Guidelines framed by the NCTE for the purpose.**

NOTE:

- For appointment of Primary School Teacher, the Degree/Diploma course in Teacher Education recognized by the National Council of Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) Recognized by the Rehabilitation Council of India (RC) shall be considered.
- A person with D.Ed (Special Education) or B.Ed (Special Education) qualification shall undergo, after appointment, an NCTE recognized 6 months special programme in Elementary Education.
- Reservation Policy:-** Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to reserved Categories such as ST/OBC/PH.
- Telugu and Tamil Medium Candidates can apply for the post of PST (English Medium) subject to the condition that they should have studied English as a main subject at Secondary and Senior Secondary level and should have knowledge of Hindi i.e. should have studied Hindi as a subject at any stage of education.**

- The crucial date of determining the age limit & Educational qualifications etc. shall be the last date for filling applications i.e 14.08.2018.
- Date of issue of application forms by Zonal / Other designated Officers: 16.07.2018.
- Last date for receipt of application form at designated centres: - 14.08.2018 by 04:30 PM.
- How to apply :-

Application for the post should be submitted in the prescribed form which can be obtained from the following offices of this Department free of cost on any working day from 9.00 A.M to 4.30 P.M.

- EO, Car Nicobar
- DEO, South Andaman
- DEO, Wimberly Gunj
- DEO, Rangat
- DEO, Mayabunder
- DEO, Diglipur
- The Asst Education Officer, Nancowrie
- Principal, SSS, Campbell Bay
- Principal, SSS, Hutbay
- Principal, SSS, Kapanga
- Principal, SSS,

Bengali (Teresa) 12. Head Master, SS Kuitsuk (Chowra) 13. Principal, SSS, Neil Island 14. Principal, SSS, Havelock 15. Principal, SSS, Oralkatcha 16. Principal, SSS Kadamtala 17. Principal, SSS Long Island 18. Principal, SSS Swadeshnagar 19 Principal, SSS, Kalighat.

6. Submission of filled in application form :-

The filled in application forms along with all certificates in support of educational qualifications right from class X and other supporting documents must be self attested and submitted to the above mentioned offices on or before 14.08.2018 by 4.30 P.M .The candidates should secure all documents properly and tag them (do not staple) , do pagination in all supporting documents enclosed with application form and indicate the same clearly in the application form and obtain proper acknowledgement from the receiving officer with date and seal.

7. The Candidate should affix a recent Passport size photograph (with name & date printed on it) on the application form in the space provided for it and the photo must be self attested by the candidate. The Xerox copies of the following certificates as applicable, duly self attested and must be enclosed along with the application form failing which, their application will be summarily rejected.

1. Class X or Matriculation mark sheet and Pass certificate. 2. Class XII mark sheet and Pass certificate 3. Complete mark sheet of D. El. Ed/JBT and certificate of D. El. Ed /JBT. 4. Complete Mark sheets of Bachelor Degree (all semesters) 5. Provisional certificate / Degree certificate of Bachelor Degree 6. Complete mark sheet of B. Ed Degree 7. Provisional/ Degree certificate of B. Ed Degree 8. Complete mark sheets of Master Degree(s) 9. Provisional / Degree certificate of Master Degree 10. Mark statements of additional educational qualification and Degree certificates. 11. Teaching Experience certificates duly countersigned by the concerned DEO or zonal Officers along with appointment orders. 12. Medium of study certificate upto Secondary level 13. ST / OBC/ PH certificates issued by the competent authority. 14. In case of OBC, non-creamy layer certificate (It should be obtained after the date of notification) 15. In case of regular Govt. Servant, No objection certificate (It should be obtained after the date of notification) issued by the competent authority.

8. Once application is submitted, no additional documents / certificates will be further received from the candidates thereafter.

9. The ST/OBC/PH candidates must produce separate caste/category certificate issued by the competent authority for consideration of their candidature in ST/OBC/PH categories, failing which their candidature shall be considered in the General Category only.

10. Candidates already employed in central Govt. Departments/ organizations and other Departments of A & N Administration should submit their application through proper channel duly submitting service certificate alongwith fresh "No-Objection certificate" issued by the competent authority. Their applications should reach to this directorate on or before 16.08.2018. The department shall not be held responsible for any delay and will not entertain any application received after closing date under any circumstances. As such, Govt. Servants are advised to submit their applications timely so as to reach this Directorate well before the closing date.

11. The eligibility conditions (qualifications, teaching experience, age etc,) will be determined as on the last date of receipt of application forms i.e, 14.08.2018. The date of birth mentioned in the class X or Matriculation certificate shall be taken into consideration and no other certificate shall be entertained as proof of age.

12. If any candidate has changed his / her name after secondary school examination, he/she has to submit a copy of Gazette notification and paper cutting of the same duly published in the news paper.

13. To make the whole process thoroughly transparent, the candidate shall himself / herself do the self-marking in column 6 of Sl. No. 11 of the application form as per the marking scheme given in the table.

Marks obtained in Board / University x **Max. Marks allowed as per the following scheme**
Maximum Marks

Category	MAX. MARKS ALLO WED AS PER SCHEME FOR EDUCATIONAL & PROFESSIONAL QUALIFICATION						Teaching Experience	CTET
	Secondary/Matric (X)	Sr. Sec or its equivalent (XII)	JBT/ D. El.Ed	Graduation	B. Ed	Master degree		
PST	10	30	25	05	05	05	10	10

- 14. Experience marks will be calculated as 0.2 (point two) marks per month for teaching experience in a Govt. / recognized school / Govt. recognized college on the basis of the certificates issued by the head of the institution and countersigned by DEO / AEO / Zonal Officer of Education Department. Teaching Experience of less than 15 days will be ignored. The teaching experience certificates should be supported by appropriate appointment orders, salary statement, bank remittance slip or acquittance roll. No weightage for teaching experience will be given for Part Time Teachers / Instructors of any level.**
- 15. Experience certificates which are not countersigned by the DEO / Zonal Officer and not supported by appropriate appointment orders, salary statement, bank remittance slip or acquittance roll shall be rejected. The teaching experience certificates issued by JNRM, Port Blair and other colleges functioning under A & N Administration do not require any countersignature by DEO/Zonal Officer and signature of the Principal of the college concerned is adequate.**
- 16. Govt. Servants who are claiming age relaxation under Govt. Servant category should submit service certificate issued by the employer duly indicating that the Govt. Servant is continuously working in the department on regular basis for a period of more than three years on the date of application and should be continuing in the Govt. service at the time of appointment for the post to which he/she has submitted application.**
- 17. Any information/ certificates / documents furnished by any candidate which are found to be false/ wrong or if any candidate has either wholly or partially suppressed any material information, the candidature of such candidate for the post shall be rejected / terminated at any stage of recruitment process and even after appointment offer is made. In addition penal action shall also be taken against him/her as per law.**
- 18. The number of vacancies indicated above is only tentative, subject to approval of the competent authority, the number of vacancies may increase/decrease at the time of preparation of panel for appointment and no claim or objection against it shall be entertained.**
- 19. If any university has awarded grade points (CGPA) instead of marks, the candidate should submit the conversion table of grade points into percentage of marks issued by the university concerned failing which formula adopted by CBSE will be followed by the department for such conversion and the same shall be final and binding. No further correspondence shall be entertained in this regard.**
- 20. The certificate/degree course should have been issued by recognized Board/university. JBT/D.El.Ed/B.Ed course should have been recognized by the NCTE.**
- 21. In relation to determination of equivalent educational qualifications, the decision of the Education Department /competent authority shall be final and binding on all candidates.**
- 22. The competent authority shall have the right to cancel or postpone the recruitment at any time on any administrative grounds. The department shall not be responsible for any type of losses or damages which may be suffered by candidates due to such cancellation. Any selection on the basis of this advertisement shall remain provisional and shall be subject to orders of any Court of competent jurisdiction.**
- 23. The selection for above mentioned posts shall be made only on the basis of academic and teaching experience weightage of marks and no personal interview shall be conducted for the selection.**
- 24. Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to reserved Categories such as ST/OBC/PH.**
- 25. All educational qualifications should have been obtained in the chronological order. Qualifications mandatory for pursuing further higher studies should invariably be in sequential years and weightage of marks shall be worked out accordingly.**
- 26. In any matter not specified above shall be decided by the Competent Authority of the department and whose decision shall be final and binding on all those issues.**
- 27. The responsibility of submitting all the documents including the experience certificate as per requirement of Recruitment Criteria given in the vacancy notification lies on the candidates who apply.**
- 28. It is in the interest of candidates to ensure that their duly filled in applications are submitted at designated places by due date & time. Postal delay will not be entertained & no request for change of date shall be entertained under any circumstances. Incomplete application form if any received will be rejected summarily.**

Deputy Director Education (Perl)

CHECK LIST

Sl. No.	Name of the Enclosures	No of copy Enclosed	Not enclosed
1	Class X or Matriculation mark sheet		
2	Class X Pass certificate		
3	Class XII Mark sheet		
4	Class XII Pass Certificate		
5	Mark sheet of JBT/D.El.Ed course		
6	Provisional/Diploma certificate of JBT/D.El.Ed		
7	Bachelor degree mark sheets all semesters.		
8	Provisional/Degree certificate of UG		
9	Mark sheets of PG degree all semesters		
10	Provisional/Degree certificate of PG		
11	CTET Mark sheet/Certificate		
12	ST/OBC/PH certificate (If applicable)		
13	OBC non-creamy layer certificate (If applicable)		
14	Medium of study certificate		
15	No-objection certificate issued in case of Govt. Servants		
16	Service certificate for claiming age relaxation for the Govt. servants		
17	Teaching Experience certificate duly countersigned by the DEO/zonal officers.		
18	Appointment orders supporting of Teaching Experience certificate.		
19	Any other relevant certificates.		

Total number of documents enclosed with the filled in application form: _____