



Government of India  
Department of Atomic Energy  
Heavy Water Board

**ADVT NO. HWB/1/2018**

**LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS 25.06.2018 UPTO 24:00 HRS.**

**“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN ARE ENCOURAGED TO APPLY”**

**ONLINE** applications are invited from eligible candidates for appointment to the following posts in various Heavy Water Plants located in various parts of India, AERB, Mumbai and BRIT, Navi Mumbai.

**1. CATEGORY - I STIPENDIARY TRAINEE : Total No. of Posts : 70 (UR-28, OBC-25, SC-10 & ST-7)**

Post No.	Discipline	No. of Vacancies (**)					Educational/ Technical Qualification
		UR	OBC	SC	ST	Total	
1.	Chemical	14	13	5	3	35	Diploma in Chemical Engineering (*)
2.	Mechanical	8	5	2	1	16	Diploma in Mechanical Engineering (*)
3.	Electrical	2	3	2	1	8	Diploma in Electrical Engineering (*)
4.	Chemistry (Laboratory)	3	3	0	2	8	B.Sc. with Chemistry as Principal and Physics/ Mathematics/ Biology as subsidiary (*)
5.	Bioscience	1	1	1	0	3	B.Sc. in Bio-Chemistry / Bio-Science/ Micro Biology / Bio Technology (*)

**(\*) With minimum of 60% marks in aggregate.**

**(\*\*) Number of vacancies shown is provisional and may vary.**

**2. CATEGORY- II STIPENDIARY TRAINEE : Total No. of Posts : 139 (UR-70, OBC-41, SC-17 & ST-11)**

Post No.	Discipline	No. of Vacancies (*)					Educational/ Technical Qualification
		UR	OBC	SC	ST	Total	
6.	Process/ Plant Operator	30	17	9	4	60	HSC (10+2) or equivalent in Science stream (with Physics, Chemistry and Maths subjects) with a minimum 60% marks in aggregate.
7.	Electrical	16	8	2	2	28	SSC (with Science and Maths) with a minimum 60% marks in aggregate <b>PLUS</b>
8.	Mechanical (Fitter)	17	12	3	2	34	Trade certificate in Electrical / Fitter / Turner / Machinist / Welder / Draughtsman.
9.	Turner	1	1	1	1	4	The candidates should meet any of the following requirements as regards Trade Certificates :
10.	Machinist	2	1	1	1	5	1. NTC (ITI pass out) of two years duration.
11.	Welder	3	1	1	1	6	<b>OR</b> 2. NAC of Two years duration under Apprenticeship Training Scheme.
12.	Draughtsman (Civil / Mechanical)	1	1	0	0	2	<b>OR</b> 3. NTC (ITI pass out) of one year duration plus one year work experience after the completion of course. <b>OR</b> 4. NTC (ITI pass out) of one year duration plus NAC of minimum one year duration under Apprenticeship Training Scheme.

**(\*) Number of vacancies shown is provisional and may vary.**

**Educational/Technical Qualifications should be from a recognized University/Board of Technical Education of Central or State Government.**

**PHYSICAL STANDARDS:**

	No deformity.
	Night or Colour blindness shall be a disqualification.
	Those who are having perforated ear drums need not apply. However, the candidates, who had perforated ear drum earlier and got rectified by surgery, are eligible to apply.
<b><u>Height</u></b>	Minimum height for male and female candidates shall be 152 cm and 148 cm respectively.
<b><u>Weight</u></b>	Minimum / maximum weight of candidate should be corresponding to the height of the person within BMI range from 18.5 to less than 25. Candidate with BMI of 17 to 18.5 (mild thinness) and 25 to 27.5 (pre obese) can be considered, subject to otherwise being healthy and further Medical Examination, if necessary.
<b><u>Vision</u></b>	Distant Vision: 6/18 or better (without wearing glasses or any other aid), correctable to 6/6. Near Vision: N8 (without wearing glasses or any other aid), correctable to N6.
<b>Candidates who are not meeting the above physical standards will not be allowed for Skill Test / Interview (wherever applicable).</b>	

**AGE LIMIT FOR CATEGORY - I & II TRAINEES**

**(as on the last date of closing of receipt of online application)**

<b>Name of the Post</b>	<b>Age Limit</b>
Cat I Trainees	Minimum 18 Yrs. and Maximum 24 Yrs.
Cat II Trainees	Minimum 18 Yrs. and Maximum 22 Yrs.

**SELECTION METHOD :**

**STIPENDIARY TRAINEE – CATEGORY-I : Written Test and Interview.**

Objective type Written Test of **Two Hour duration** with negative marking. **Each correct answer will carry 1 (one) mark and each wrong answer will carry ½ [half] negative mark.**

The Written Examination shall include Questions pertaining to Psychometric/ Aptitude / General Knowledge/ day-to-day science / discipline of the candidate.

**ONLY** those who have cleared the Written Test will be called for Interview.

**STIPENDIARY TRAINEE – CATEGORY-II**

The selection process will consist of Test in 3 stages. (Stage 1 & 2 –Written Test and Stage 3 – Trade/Skill Test). The Stage 1 & 2 Written Test will be conducted on the same day. The answer sheet of the Stage 2 Test will be evaluated only of those candidates who qualify in the Stage 1 written test. There will be negative marking for the written tests.

<b>STAGE 1 - Preliminary Test</b>	Questions will be on Mathematics, Science and General Awareness. “3” Marks will be awarded for each correct answer and “1” Mark will be deducted for each incorrect answer.
<b>STAGE 2 - Advanced Test</b>	Questions will be from the respective trades for ITI and HSC (12 <sup>th</sup> ) for Process Plant Operator. “3” Marks will be awarded for each correct answer and “1” Mark will be deducted for each incorrect answer. A Merit list of candidates will be prepared based on scores obtained in Stage 2 Test only.
<b>STAGE 3 - Skill Test</b>	<b>ONLY</b> for those who have cleared the Stage-2 test and will be on go/no-go basis. Candidates will be called as per merit. Candidates clearing the Skills Test to be shortlisted and empanelled in order of merit based on marks secured in Stage 2.

**SCOPE OF TRAINING :** Selected candidates will be given training in various aspects of relevant trades, as per prescribed syllabi of each trade and for meeting stringent requirements of HWB. During the period of Training and thereafter, the candidates will be required to attend round-the-clock shift duties. The place of initial Training will be at HWP, Manuguru, Telangana OR HWP, Kota, Rajasthan. Hostel accommodation will be provided to the Trainees by Heavy Water Plant, Manuguru/Kota The candidates will not have any choice/option for any particular training programme/training place.

<b>TOTAL DURATION OF TRAINING : 2 Years for both Stipendiary Trainee – Category- I &amp; II.</b>		
<b>CONSOLIDATED STIPEND DURING TRAINING :</b>		
	<b>I Year</b>	<b>II Year</b>
<b>CATEGORY-I Trainees</b>	Rs. 16,000/-	Rs. 18,000/-
<b>CATEGORY-II Trainees</b>	Rs. 10,500/-	Rs. 12,500/-
<b>A One Time Book Allowance of Rs. 3000/- is admissible as per Rules.</b>		

<b>POST / GRADE AFTER SUCCESSFUL COMPLETION OF TRAINING</b>			
Upon successful completion of training, trainees will be considered for absorption in the following grade depending on their performance during the period of training and interview at the end of the training.			
<b>Stipendiary Trainees</b>	<b>Post</b>	<b>Level in the Pay Matrix</b>	<b>Entry Pay</b>
CATEGORY-I	<b>Scientific Assistant/C</b>	Level 7	Rs. 44,900/-
CATEGORY-II	<b>Technician/B</b>	Level 3	Rs. 21,700/-
	<b>Technician/C</b>	Level 4	Rs. 25,500/-
In addition to entry pay, allowances will be admissible under Central Government Rule.			

<b>BOND :</b>
The selected candidates will have to execute a bond to complete the Training and to serve the HWB/HWPs or any other Constituent Units of DAE, if offered appointment after the training, for a period of three years after absorption. A trainee who fails to complete the training or serve the Government for 3 years, if offered appointment, will be liable to pay to the Government a sum equivalent to aggregate amount of stipend received by him/her during the period of training alongwith interest thereon.

<b>IMPORTANT NOTE :</b>
Recruitment Rule for Category-I & II prescribes the eligibility criteria in terms of minimum qualification & percentage of marks. However, if candidates with additional higher qualifications opt for selection to the posts, they will not be denied the opportunity for consideration for recruitment. Such candidates who are already overqualified or likely to complete the process of acquiring higher qualification after their recruitment, with not less than 60%, such qualification will not be considered for promotion on the basis of Additional Qualification for the specified period as indicated below :
a) B.Sc. / Diploma in Engineering - 6 Years.
b) B. Tech. / AMIE / M.Sc. - 8 Years.
c) M. Tech./ Ph.D. - 10 Years.

**Post no. 13: TECHNICIAN - C / D (CRANE / FORKLIFT OPERATOR)- “Group C, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>2 (UR - 1 &amp; OBC- 1 )</b> <b>(Number of vacancies shown is provisional and may vary).</b>
<b>EDUCATIONAL QUALIFICATION :</b> Minimum 60 % marks in SSC <b>OR</b> HSC with Science & Maths.	
<b>Note</b>	Experience in Operation and Maintenance of Coles / TIL / Escorts Tyre Mounted Cranes, Tata P&H Crawler Crane, 35 MT Tractor Trailer and Forklifts (Electrical & Diesel Operated) in a reputed Industry / Organisation. Minimum 4 years of experience for Technician/C and Minimum 8 years of experience for Technician/D. <b>Candidates should possess valid Heavy Vehicle driving licence.</b>
<b>Age Limit</b>	Minimum 18 yrs. and Maximum 33 years as on the last date of receipt of online application.
<b>Pay Band</b>	₹ 25,500/- in Level 4 of the Pay matrix +DA. <b>(For Technician / C)</b> ₹ 29,200/- in Level 5 of the Pay matrix +DA. <b>(For Technician / D)</b> (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection process will be similar to the mode of selection of Stipendiary Trainee Category – II consisting of viz; Stage-1 Preliminary Test, Stage-2 Advanced Test and Stage-3 Skill Test. The Stage 1 & 2 Written Test will be conducted on the same day. The answer sheet of the Stage 2 Test will be evaluated only of those candidates who qualify in the Stage 1 written test. There will be negative marking for the written tests.
<b>Physical Standards</b>	No deformity. Night or Colour blindness shall be a disqualification.

**Post No. 14: SCIENTIFIC OFFICER/D (MEDICAL - GENERAL MEDICINE)- "Group A, Gazetted".**

<b>NO. OF POSTS</b>	<b>2 (UR)</b> <b>(Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION</b>	M.B.B.S. with five years experience. Candidates with Institutional experience shall be preferred. Mandatory Internship will not be counted as experience.
<b>NATURE OF DUTIES</b>	<ol style="list-style-type: none"><li>1. Attending to patients of all age groups &amp; providing health care at the periphery level.</li><li>2. Attending to routine ailments, chronic cases like Diabetes mellitus, Hypertension, Ischemic Heart Disease, Tuberculosis, epilepsy etc.</li><li>3. Follow-up of patients with chronic illnesses with regular monitoring &amp; reference to hospital as and when required.</li><li>4. Management of emergencies at dispensary and after stabilization referring to hospital, if necessary.</li><li>5. Data Entry in computer including General case notes, diagnosis, online prescription, creating Service Order, Appointments etc.</li><li>6. Conducting preventive clinics like Well Baby Clinic, Antenatal clinic, screening programs and participation in academic activities.</li><li>7. Candidates will also have to work in the Casualty Department as Casualty Medical Officer as and when deployed.</li><li>8. Candidates should also be conversant with basic knowledge of computers to enter the data in Hospital Information System.</li></ol>
<b>Age Limit</b>	Maximum 40 yrs. as on the last date of receipt of online application.
<b>Pay Band</b>	₹ 67,700/- in Level 11 of the Pay Matrix + Non Practicing Allowance + Dearness Allowance. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of performance in the Personal Interview.

**Post No. 15: NURSE/A - "Group B, Non-Gazetted".**

<b>NO. OF POSTS</b>	<b>2 (OBC-1 &amp; SC-1)</b> <b>3 (Anticipated) (UR- 1, SC-1 &amp; ST-1)</b> <b>(Number of vacancies shown are provisional. Selected candidates are liable to be posted in any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan) etc. or any other constituent units of DAE.</b>
<b>QUALIFICATION :</b> <ol style="list-style-type: none"><li>i) XII Standard and Diploma in Nursing &amp; Mid-wifery (3 years Course) + Valid Registration as Nurse from Central / State Nursing Council in India.</li><li>ii) B.Sc. (Nursing) or</li><li>iii) Nursing 'A' Certificate with 3 years experience in Hospital or Nursing Assistant Class III &amp; above from Armed Forces.</li></ol>	
<b>Note</b>	Candidates possessing <b>Degree in Nursing</b> may also be considered for recruitment for the above posts. Such candidates may be considered for awarding <b>2 Additional Increments (Non Absorbable)</b> at the time of recruitment.
<b>Age Limit</b>	Maximum 30 years as on the last date of receipt of online application.
<b>Pay Band</b>	₹ 44,900/- in Level 7 of the Pay matrix +DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)

<b>Mode of Selection</b>	Selection process will be similar to the mode of selection of Stipendiary Trainee Category – II consisting of viz; Stage-1 Preliminary Test, Stage-2 Advanced Test and Stage-3 Skill Test. The Stage 1 & 2 Written Test will be conducted on the same day. The answer sheet of the Stage 2 Test will be evaluated only of those candidates who qualify in the Stage 1 written test. There will be negative marking for the written tests.
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**Post No. 16: STENOGRAPHER GRADE-II – “Group B, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>2 (UR-1 &amp; OBC-1)</b> (Number of vacancies shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).
<b>QUALIFICATION :</b>	i) Matriculation or equivalent. ii) Minimum speed of 100 wpm in English Shorthand and 45 wpm in English Typewriting. <b>Desirable Qualification:</b> Knowledge of Computer Application, Data Entry & Data Processing.
<b>Age Limit</b>	Maximum 27 years as on the last date of receipt of online application.
<b>Pay Level</b>	₹ 35400/- in Level 6 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<b>Level 1 Test</b> – Objective Test covering : a) General English b) GK c) General Intelligence & Reasoning and d) Quantitative Aptitude (Arithmetic) <b>Level 2 Test</b> - Stenography skill Test. <b>Empanelment Criteria</b> : Level 1 & 2.

**Post No. 17: STENOGRAPHER GRADE-III – “Group C, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>2 (UR-1 &amp; SC-1)</b> (Number of vacancies shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan) or any unit under Department of Atomic Energy.
<b>QUALIFICATION :</b>	i) Matriculation or equivalent with minimum 50% marks. ii) Minimum speed of 80 wpm in English Stenography. iii) Typing speed in English of 30 words per minute.
<b>Age Limit</b>	Maximum 30 years as on the last date of receipt of online application.
<b>Pay Level</b>	₹ 25,500/- in Level 4 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<b>Level 1 Test</b> – Objective Test covering : a) General English b) GK c) General Intelligence & Reasoning and d) Quantitative Aptitude (Arithmetic) <b>Level 2 Test</b> - Stenography skill Test. <b>Empanelment Criteria</b> : Based on Level 1 & 2.

**Post No. 18: UPPER DIVISION CLERK**

<b>NO. OF POSTS</b>	<b>HWB/HWPs - 7 (UR-4, OBC-1 &amp; SC-2) and BRIT-1 (OBC)</b> (Number of vacancies shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan), BRIT, Navi Mumbai or any unit under Department of Atomic Energy.
<b>QUALIFICATION:</b>	Degree of a recognised University or equivalent with an aggregate of 50% marks.
<b>DESIRABLE</b>	1. Minimum speed of 30 w.p.m. in English Typewriting. 2. Knowledge of Computer Data Processing.
<b>Age Limit</b>	Maximum 27 years as on the last date of receipt of online application.

<b>Pay Level</b>	₹ 25,500/- in Level 4 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<p><b>Level 1 Test</b> – Objective Test covering : a) General English b) GK c) General Intelligence &amp; Reasoning and d) Quantitative Aptitude (Arithmetic)</p> <p><b>Level 2 Test</b> – English Language and Comprehension (Descriptive written Test).</p> <p><b>Empanelment Criteria:</b> Marks obtained in Level 2 (Main) only. Level-1 Test will be only qualifying exam / screening test to shortlist candidates for Level-2 Main Exam.</p>

**ADDITIONAL BENEFITS :**

In addition to the normal Pay and Allowances as admissible under Rules, the employees of the Department of Atomic Energy are entitled for :

- Exciting working environment with facilities to acquire higher academic qualification.
- Promotions for Technical higher grades are covered under the Merit Promotion Scheme of DAE.
- Complete Healthcare for Self and Family Members.
- Secured accommodation in well laid-out, exclusive townships.
- Attractive Performance Related Incentives.
- Attractive Professional Update Allowance and Leave Travel Facility (Self & Family).
- Education facility / Reimbursement of Tuition Fees etc.
- Departmental Loan Facility for Housing and Computer.

## GENERAL INSTRUCTIONS

1.	The number of vacancies shown above are provisional and liable to vary. HWB reserves the right to fill up the post or even to cancel/restrict/modify/alter the whole process of recruitment without issuing any further notice or assigning any reason thereof. In case the vacancy position for any category is reduced or even made nil, HWB is not liable to compensate the applicant for consequential damage/loss, if any.					
2.	The candidates will be given choice to answer the questions in Written Exam/Trade Test/Skill Test / Level 1 & 2 Test in English or Hindi. However, for candidates of UDC, Level 2 Test - comprehension (Descriptive Written Test) will be only in English language. For candidates of Stenographer Grade II & III the Level 2 Test will be English Stenography Skill Test.					
3.	The nature of duties to be performed by the above categories may involve working in round the clock shift duties, in operational plants located at various parts of the country.					
4.	At the time of Written Examination / Skill Test / Level 1 & 2 Test / Interview (wherever applicable), candidates must bring a printout of the online application and admit card alongwith attested copies of all relevant documents.					
5.	Before applying for any post, candidates should ensure that they fulfill all the eligibility norms. Candidates should have the requisite Educational/Technical Qualifications from recognized University/Institute as on the date of submission of the application.					
6.	Period of experience as prescribed in the Advertisement will be determined with reference to the last date for submission of application.					
7.	Mere fulfillment of requirements as laid down in the Advertisement does not entitle a candidate to be called for Written Examination / Skill Test / Level 1 & 2 Test / Interview.					
8.	<p>Stage 1 &amp; 2 Written Examinations for <b>Category-I &amp; II Trainees only</b> is proposed in the following Centres:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Mumbai</td> <td>Chennai</td> <td rowspan="2">Hyderabad</td> </tr> <tr> <td>Kota</td> <td>Bhubaneswar</td> </tr> </table> <p>Candidate may indicate their choice of Centre in the order of preference (atleast three Centres) in their Application Form. Allocation of Centers will be decided based on the number of candidates registering for each centre. Requests for change of Centre once opted will not be entertained. HWB reserves the right to add or delete centre(s) depending upon the number of candidates from various regions. <b>The Written Examinations / Tests / Interview (wherever applicable) for posts other than Category I &amp; II Trainees, will be held in MUMBAI only.</b></p>	Mumbai	Chennai	Hyderabad	Kota	Bhubaneswar
Mumbai	Chennai	Hyderabad				
Kota	Bhubaneswar					
9.	Those who have been empanelled under WAITING LIST will be offered appointment ONLY in case the candidate in the select list does not join. <b>Waiting list will be operated in terms of Department of Atomic Energy O.M. NO. 16/19(1)/2015-SUS/14244 DATED 26.10.2016 AND VALID FOR ONE YEAR from the date of Select Panel.</b> Details on operation of waiting list is published on HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> . (under the Heading - Recruitment).					
10.	Candidates selected against this advertisement are likely to be posted initially in Heavy Water Board, Mumbai or any of the Heavy Water Plants located in various parts of India and are also liable to serve in any part of India and in any constituent unit of the Department of Atomic Energy as may be required in Public Interest.					
11.	Persons working under Central / State Government / Public Sector Undertakings / Autonomous Bodies etc. should submit <b>"NO OBJECTION CERTIFICATE"</b> at the time of Skill Test / Level 1 & 2 Test / Interview.					
12.	<p><b><u>AGE RELAXATION :</u></b></p> <ol style="list-style-type: none"> <li>a. Relaxation upto 5 years against reserved posts for SCs/STs</li> <li>b. Relaxation upto 3 years against reserved posts for OBCs</li> <li>c. Relaxation for Persons with Disabilities will be provided as per rules.</li> <li>d. Relaxation for Ex-servicemen will be provided as per rules.</li> <li>e. Departmental candidates who have rendered not less than 03 years continuous and regular services in the same line or allied cadre as on <u>25.06.2018</u> are eligible for relaxation in upper age limit as per Government orders.</li> <li>f. Relaxation in the upper age limit of 5 yrs. shall be admissible to persons who had ordinarily been domiciled in Kashmir division of the state of Jammu &amp; Kashmir during the period from 1st day of January 1980 to 31st day of December, 1989.</li> <li>g. Relaxation in the upper age limit of 5 Years shall be admissible to children / Family members of those who died in the 1984 Riots.</li> </ol>					

	For details on age relaxation, please visit HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> . (under the Heading - Recruitment).
13.	<b>SC/ST/OBC</b> candidates should submit Caste Certificate in the prescribed proforma applicable in Central Government Employment. Caste certificate should be issued by Authorised Authority in the prescribed format and the Community should have been included in the Presidential Orders in relation to the concerned State. The proforma of the Certificate is available on HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> .
14.	While all candidates irrespective of Community/Group will be considered against UR vacancies, against the vacancies reserved for SC/ST/OBC candidates belonging to the respective Categories only will be considered. For this purpose, SC/ST/OBC candidates should furnish Caste Certificate from Competent Authorities.
15.	The candidates belonging to SC/ST/OBC should clearly indicate the same in the application ( <b>even when applying for UR vacancy</b> ) and should furnish proof of the same in the specified format at the time of Skill Test / Interview (as applicable) failing which they will be treated as unreserved and subsequent representations for change of community status will not be entertained.
16.	In case of OBC, the certificate should specifically indicate that the candidate does not belong to the Persons/Sections (CREAMY LAYER) mentioned in Col.3 of the Schedule of the Government of India, Department of Personnel and Training OM No.36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide GOI DoPT OM No. 36033/3/2004-Estt. (Res) dated 09.03.2004 & OM No. 36033/3/2004-Estt (Res) dated 14.10.2008 and the certificate should be in the prescribed form and valid as on date of Application as per orders of the Ministry of Personnel, Public Grievances and Pensions, Government of India & Department of Personnel and Training, Government of India. Caste Certificate should be issued by Authorised Authority in the prescribed format with non-creamy layer certificate and the Community should have been included in the Central lists of Other Backward Caste. In case, name of Caste to which candidate belongs, is not listed in the Common List of OBC, the candidate will not be eligible for any relaxation and will be considered as Unreserved category.
17.	<b><u>TRAVELLING ALLOWANCE :</u></b> <b>Outstation SC/ST Candidates</b> called for Written Examination / Skill Test / Level 1 & 2 Test / Interview will be eligible for to and fro rail fare by IIInd Class ( <b>SLEEPER CLASS</b> ) by the shortest route or the actual fare paid whichever is less, subject to production of tickets / ticket numbers etc. <b><u>However, Traveling Allowance is not admissible to those SC/ST candidates who are already employed in Central/State Government services, Central/State Government Corporations, Public Sector Undertakings, Local Government Institutions and Panchayats.</u></b> Download TA Form from <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> OR <a href="http://hwb.mahaonline.gov.in">hwb.mahaonline.gov.in</a>
18.	Candidates working under the Central / State Government, Public Sector Undertakings, Autonomous Bodies etc., after the submission of the Online application, should submit the hard copy of the application routed through proper channel to Assistant Personnel Officer (Recruitment), Heavy Water Board, 4 <sup>th</sup> Floor, V.S. Bhavan, Anushaktinagar, Mumbai-400094. They are also required to submit "NO OBJECTION CERTIFICATE" at the time of Written Examination / Skill Test / Level 1 & 2 Test/ Interview (wherever applicable), failing which, they will not be allowed to appear for the Written Examination / Skill Test / Level 1 & 2 Test/ Interview.
19.	The candidates appointed will be governed by New Contributory Pension Scheme.
20.	<b>PROBATION :</b> The persons selected will be appointed on probation as per Rules.
21.	HWB reserves the right to accept or reject the candidature of any applicant at any stage.
22.	Candidate who have not acquired/will not acquire the Educational qualification as on the closing date of receipt of application i.e. ( <b>25.06.2018</b> ) will not be eligible and need not apply.
23.	In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered (While submitting original documents for verification, the candidates will have to produce the norms of the University / Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks).



## HOW TO APPLY

1.	Applications will be accepted <b>ONLINE</b> only. Candidates must apply ONLINE through the website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> <b>OR</b> <a href="http://hwb.mahaonline.gov.in">hwb.mahaonline.gov.in</a> . Applications received through any other mode would not be accepted.
2.	Facility for <b>ONLINE</b> submission of application will be available from <b>26.05.2018, 09:15 Hrs. to 25.06.2018, 24:00 Hrs.</b>
3.	<b>Application Fee ₹ 100/-.</b> Fee is exempted for candidates belonging to SC/ST category, PWD candidates, Ex-servicemen and Women candidates. Fee once paid shall be non-refundable, non-transferable and cannot be held in reserve for any other examination under any circumstances.
4.	Candidates are required to have a valid Email ID and Mobile Number. It should be kept active during the currency of this recruitment. HWB will send intimation / call letters for Stage 1 & 2 Tests, Written Examination / Skill Test / Level 1 & 2 Test / Interview (as applicable) etc., only through the registered Mobile / Email I.D.
5.	Candidates shortlisted for Written Examination / Skill Test / Level 1 & 2 Test / Interview (wherever applicable) on the basis of the information provided in the ONLINE applications submitted by them will be required to send attested copies of documents / relevant certificates in support of the claims made in the application as and when demanded by Heavy Water Board.
6.	Candidates who wish to apply for more than one post should apply separately for each post.
7.	Candidates are advised to submit the ONLINE application well in advance without waiting for the Closing date.
8.	Any subsequent Amendments / Modifications etc. on this matter will be notified only in the Heavy Water Board website which may be referred to by the candidates regularly.

For any clarification, candidates may contact :

**HELP DESK:**(022) 2548 6409 / Email : [rect@mum.hwb.gov.in](mailto:rect@mum.hwb.gov.in)

**Note :**

- (i) Heavy Water Board (HWB) is not responsible for any discrepancy in submitting details ONLINE. The applicants are therefore, advised to strictly follow the instructions and User Guide.
- (ii) The particulars furnished by the applicant in the Application form will be taken as Final and further process of the application will be based on these particulars.
- (iii) Before uploading / submission of Application form, the candidates should be cautious and ensure his / her eligibility to apply for the post. No relevant column of the application form should be left blank.
- (iv) **All records of the candidates NOT SELECTED will be preserved for six months only, from the date of publication of Select List.**

<b>LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS <u>25.06.2018</u> UPTO <u>24:00 HRS.</u> APPLICATIONS RECEIVED BEYOND THIS DATE WILL NOT BE ACCEPTED.</b>
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### WARNING

CANDIDATES WILL BE SHORTLISTED FOR WRITTEN EXAMINATION / SKILL TEST / INTERVIEW ON THE BASIS OF THE INFORMATION PROVIDED BY THEM IN THEIR ONLINE APPLICATIONS. THEY MUST ENSURE THAT SUCH INFORMATION IS TRUE. IF, AT ANY SUBSEQUENT STAGE OR AT THE TIME OF INTERVIEW IF ANY INFORMATION GIVEN BY THEM OR ANY CLAIM MADE BY THEM IN THEIR ONLINE APPLICATION IS FOUND TO BE FALSE, THEIR CANDIDATURE WILL BE LIABLE TO BE REJECTED AND ALSO LIABLE FOR ANY OTHER APPROPRIATE ACTION AS DEEMED FIT.

**CANVASSING IN ANY FORM WILL DISQUALIFY A CANDIDATE**

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