

**District Health & Family Welfare Samiti, Hooghly
& Office of the CMOH, Hooghly**

Recruitment Notice

Memo No

4165

Dated

25/05/2018

Applications are invited from eligible candidates for engagement to the post of different categories of staff (on contractual) under different Programme and to be posted in different health unit in Hooghly. It is also mentioned that the vacancy may vary. Details are given below-

Name of the Programme	Sl No.	Name of Post/ Designation	Number of Vacancies	Essential Qualification	Age	Remuneration	Selection Procedure
NUHM	1	Full Time M.O.	18(Reservation as Applicable)	MBBS from recognised institution with one year compulsory internship. Registered under MCI only.	Up to 63 years as on 01.01.2018 and relaxation in age for SC/ ST/ OBC candidates as per Govt. norms	Rs. 40,000.00 /- per month	Academic Qualification: Marks Basis
		Staff Nurse	50(Reservation as Applicable)	GNM from an Institute recognised by the Indian Nursing Council. Candidates should have proficiency in local language. Preferences should be given to the local eligible candidates.	Maximum 64 years as on 01.01.2018	Rs. 17,220.00 /- per month	Academic Qualification: Marks Basis
		Laboratory Technician	14(Reservation as Applicable)	HS (10+2) from a recognised Board/ Institute with Physics, Chemistry and Biology/ Mathematics and DMLT recognised by West Bengal State Medical Faculty/ AICTE. Knowledge in Computer, MS Office, Internet is required.	Up to 40 years as on 01.01.2018 and relaxation in age for SC/ ST/ OBC candidates as per Govt. norms	Rs. 9,380.00 /- per month	Academic Qualification: Marks Basis and Computer test
NPCDCS	2	Finance cum Logistic Officer	1(UR)	Essential : Inter CA / Inter ICWA / M. Com or MBA (Finance / Material Management) with Knowledge of Computer Desirable : At least 3 years experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system.	Up to 40 years as on 01.01.2018 and relaxation for SC / ST / OBC candidates as Govt. norms	Rs. 22,700.00 /- per month	Academic Score, Experience, Written Test, Computer Test, Interview

RCH CH & NRC	3	Staff Nurse, Child Health	4(Reservation as Applicable)	Essential: The candidate should have completed B.Sc. nursing course / GNM training Course from any recognized institution. The candidate must be the permanent resident of Hooghly and should be able to read, write and speak in Bengali	As on 01.01.2018 : Not exceeding 40 years and not less than 21 years and relaxation in age for SC / ST / OBC as per Govt. norms	Rs. 17,220.00 /- per month	Academic Qualification: Marks Basis
		Sahayika (Attendant)	Pandua-1(ST) Arambagh-3 (UR-1,SC-1 & ST-1)	HS pass and good command in local language. Residence must be within 5 KMs from the Center	20-40 years as on 01.01.2018 and relaxation for SC / ST / OBC candidates as Govt. norms	Rs. 3,500.00 /- per month	Academic score and Interview
NOHP	4	Dental Assistant	1(UR)	Essential: Matriculation from recognised Board Experience: Experience in Dental College/ Clinic at least one year	22-40 years as on 01.01.2018 and relaxation for SC / ST / OBC candidates as Govt. norms	Rs. 8,000.00 /- per month	Academic score and Interview
NVBDCP	5	Kala-Azar Technical Supervisor	6(Reservation as Applicable)	Essential: Science Graduate with Biology as a paper. Candidate must have sound knowledge in health and capable of extensive field work. Candidate must have valid two wheeler driving licence Desirable : Health Supervisor/ Assistant has additional weightage	Minimum Age 50 years as on 01.01.2018 and relaxation for reserve category as per Govt. norms	Rs. 17,220.00 /- per month	Walk In interview
NTPC	6	District Consultant	1(UR)	Post Graduate in Public Health or Social Sciences or Management with 2 years experience Desirable: MBBS/ BDS with at least 2 years experience	Maximum 40 years as on 01.01.2018	Rs. 40,000.00 /- per month	Academic score and Interview
		Psychologist	1(UR)	Post Graduate degree in Psychology/ MSW or Graduate in Psychology/ trained in counselling with 2 years of experience in the field of counselling service	Maximum 40 years as on 01.01.2018	Rs. 25,000.00 /- per month	Academic score and Interview
		Social Worker	1(UR)	Post Graduate Degree in Sociology/ Social Work or Graduate in Sociology/ Social Work with 2 years of experience in respective field.	Maximum 40 years as on 01.01.2018	Rs. 25,000.00 /- per month	Academic score and Interview

DMHP	7	Medical Record Keeper	1(UR)	Graduate in any discipline from any recognised university with experience in health sector. Preference will be given to candidates having completed course on Computer Application or Financial Accounting from an Institution recognised by Govt./ Autonomous body.	Maximum 40 years as on 01.01.2019	Rs. 10,000.00 /- per month	Academic score, Experience and Interview
TCP	8	Medical Officer under TCP	1(UR)	Essential: MBBS degree recognised by IMC Desirable: DCH and Experience in working with Thalassaemia patient	Maximum 63 years as on 01.01.2018	Rs. 40,000.00 /- per month	Academic score and Interview
		Laboratory Technician	1(UR)	HS or Equivalent with Physics, Chemistry & Biology . 2 Years DMLT Course from any institute by West Bengal Govt. Desirable : Experience in handling Cell Counter & HPLC Machine	Maximum 40 years as on 01.01.2019	Rs. 16,860.00 /- per month	Academic score, Experience and Interview
		GNM	1(UR)	Essential: GNM Course recognised by Indian Nursing Council . Desirable: Experience in working with Thalassaemia patient and their families	Maximum 40 years as on 01.01.2018	Rs. 16,860.00 /- + Rs. 300.00 /- (Washing Allowance) per month	Based on GNM Marks
ART	9	MO under ART	1(UR)	Essential: MBBS degree recognised by MCI, trained by NACO	Maximum 63 years as on 01.01.2018	Rs. 40,000.00 /- per month	Academic score and Interview
NACP	10	LT ICTC	4(SC-3,ST-1)	Degree in Medical Laboratory Technology (MLT) or Diploma in Medical Laboratory Technology (DMLT). 1 Yr work Experience after MLT and 2 Yrs Exp after Diploma from Organization having valid CE License on the date of application.	Maximum 60 years as on 01.01.2018	Rs. 13,000.00/- per month	Written , interview & Computer
NHM	11	LT Blood Bank	1(ST)	Essential Qualification - i) Passed 10+2 with Physics, Chemistry, Mathematic/ Biological Science before obtaining Diploma or Degree ii) Diploma in Medical Laboratory Technology (DMLT) / Diploma in Laboratory Techniques (DLT) from any University/institution recognized by the Central or State Government.Or Degree in Medical Laboratory Technology (BMLT) from any University/institution recognized by the Central or State Government. Or Post Graduate Degree or Diploma in Medical Laboratory Technology (M.Sc in MLT/ PGDMLT) from any University/institution recognized by the Central or State Government. iii) Working knowledge of Computer Desirable Experience i) Six month post qualification experience in testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having Degree/post graduate Diploma in Medical Laboratory Technology MSc in MLT/ PGDMLT/BMLT ii) One year post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having Diploma in Medical Laboratory technology or Diploma in Laboratory Techniques(DMLT/ DLT)	Maximum 40 Years as on 01.01.2018	Rs.17,220.00/- per month	Written , interview & Computer

NHM	12	Technical Supervisor	1(ST)	<p>Essential Qualification i) Passed 10+2 with Physics, Chemistry, Mathematic/ Biological Science before obtaining Diploma or Degree ii) Diploma in Medical Laboratory Technology (DMLT) / Diploma in Laboratory Techniques (DLT) from any University/institution recognized by the Central or State Government Or Degree in Medical Laboratory Technology (BMLT) from any University/institution recognized by the Central or State Government. Or Post Graduate Degree or Diploma in Medical Laboratory Technology (M.Sc in MLT/ PGDMLT) from any University/institution recognized by the Central or State Government. iii) Working knowledge of Computers.</p> <p>Desirable Experience 1. One year post qualification experience in Blood Component Separation Unit of candidates having M.Sc in MLT/ PGDMLT/ BMLT/ DLT 2.a) Six months post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having (M.Sc in MLT /PGDMLT/BMLT) b) One year post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having DMLT/ DLT.</p>	Maximum 40 Years as on 01.01.2018	Rs.17,220.00/- per month	Written , interview & Computer
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General instructions

Date of Application: Starting date from 28/05/2018 & last date is 12/06/2018 up to 05:00 PM

- 1) Application in sealed envelope will be submitted at the Office of the Chief Medical Officer of Health, Hooghly, New Administrative Building 1st Floor, DRS Complex, Chinsurah, Hooghly 712101 (All working days between 11:00 AM to 05:00 PM except Saturday, Sunday & Holidays) .A Drop box will be kept at this office for this purpose . Application submitted beyond 12.06.2018 will be rejected. No separate admit card will be issued for eligible candidates. Short listed candidates will be web posted at www.hooghly.nic.in & www.wbhealth.gov.in for written test/ Computer Test/ interview as the case may be. Candidates are instructed to follow the websites regularly for any future communication.
- 2) Demand draft of Rs 100/- (Rupees Hundred only) for General Category & Rs 50/- (Rupees fifty only) for SC/ST/OBC & other reserved categories drawn in favour of "District Health & Family Welfare Samity, Hooghly" A/C Non NHM payable at Chinsurah /Kolkata Branch will be enclosed along with the application. Use of stapler pin or stitching in case of demand draft will not be allowed. Back of the draft must be bearing the name of the applicant & Name of the post applied for. Applications without the demand draft will be rejected.
- 3) Application will be submitted in prescribed format. No other forms will be accepted. One candidate can apply for more than one post. Separate application to be submitted for separate post(s). Applications not made in the prescribed format will be rejected.
- 4) The Recruitment Committee reserve the right to cancel the recruitment process at any stage without assigning any reason whatsoever.
- 5) Self attested photocopy of all the certificates, mark sheets, age proof (Birth Certificate/Admit card of Madhyamik or equivalent, caste certificate (issued from competent authority) of the candidate & recent 1(One) copy colour passport size photograph to be pasted in the space provided in the right hand upper corner of the Application form .
- 6) Self attested Xerox copy of photo **identity proof & residential proof** (Passport /EPIC card /ADHAR card /Driving License) to be submitted along with Application.
- 7) The name of the post along with Name of the Programme should be mentioned in block letter on the top of the envelope.
- 8) No TA/DA will be paid to the candidates for appearing in the interview process.


25/5/18
Chief Medical Officer of Health,
Hooghly



APPLICATION FORMAT

To,
The CMOH & Secretary,
District Health & Family Welfare Samiti,
Hooghly

Paste recent
Passport size
photograph
duly
signed

APPLICATION FOR THE POST OF _____

Sir,

In response to your advertisement notice no. _____ Date _____ for the post of _____, I prefer myself as a candidate. Details of my BIO-DATA is given below:

1. Name (IN BLOCK LETTERS)
2. Father's Name
3. Husband's Name (for married female)
4. Date of Birth (DD/MM/YYYY)
5. Sex
6. Marital Status
7. Caste / Category (Put Tick Mark)
8. Address (as mentioned in EPIC/ADHAAR)

GEN SC ST OBC-A OBC-B PH

9. Mobile Number
10. DD No.Date.....Name of the Bank.....

11. Qualification Details

Sl. No.	Qualification	Year of Passing	Board / University	Total Marks	Marks Obtained	Percentage
01	Madhyamik / Equivalent					
02	HS / Equivalent					
03	Graduation / Equivalent					
04	PG / Equivalent					
05	Others (give details)					

*For Madhvamik calculate marks obtained except additional marks. For HS calculate marks obtained as total of two compulsory languages and best three of rest subjects. For honours graduates calculate total marks & marks obtained only for Honours Subjects.

12. Computer Knowledge details

Sl. No.	Name of Institution	Year of Passing	Course Duration	Course Name & Modules Covered
01				
02				
03				

13. Experience Details

Sl. No.	Details of employer (Organization Name & Address)	Joining Date	Working Tenure (In complete Years)	Designation & JOB DESCRIPTION
01				
02				
03				
04				
05				

Declaration

I solemnly declare that (A) all statements made in this application are true, complete & correct to the best of my knowledge; (B) Original documents will be produce on demand; (C) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place :

Date

Signature of Applicant